

MINUTES of a meeting held at **7.30 pm on Monday, 23rd October 2015****Venue:** Village Hall, Harvington**PRESENT:**

Chris Haynes	Chairman
Gill Smith	Local Facilities and Leisure Group
Jenny Gray	Local Facilities and Leisure Group
John Colebrook	Parish Council and Business Group
Chris Rushworth	Housing Group
Kathy Haynes	Admin and PR
Clive Allen	
Maureen Hall	Secretary, Parish Council and Environment Group

Apologies: Apologies were received from Bill Burford and Andy Tooth

Prior to the meeting commencing**, the Steering Group were introduced to Margaret Wilkinson from 'Planning for Real', who gave a Power Point presentation which illustrated the nature of their work. Some discussion took place as to how such a service could benefit Harvington. It was decided that an event should be organised, open to the whole village, which would take the form of a 'drop in' day. There would be a central table where residents could see maps, presented as overlays, which would show the size and layout of the village as it is today, and how it would be in fifteen years' time, given a growth rate of 10-15 houses per year. Each Working Group would have a table so that residents could sit and discuss any aspect of the Neighbourhood Plan and air their views. **Chris Rushworth was asked to draw up a specification** to submit to Planning for Real and other similar companies to request quotations for hosting such an event. **Margaret Wilkinson then left.

THE MEETING OF THE STEERING GROUP then commenced.

1. The Minutes of the last meeting were approved.

2. Matters Arising:

There were no matters arising.

3. The Residents' Survey

3.1 The response to the Survey had been very good, with 25.1% of households participating.

3.2 That part of the Survey Response which was to be made public had been printed and circulated to the Steering Group for approval. The Extended Housing Analysis and the Business Survey responses had not, however, been included, as it was felt that some of this information was (a) complex and open to misinterpretation, and (b) sensitive. It was therefore decided that these elements of the Survey Results should be kept within the Steering and Working Groups for the time being. All information would eventually be made available online, following the 'Planning for Real' Event, but some of it would need to be anonymised before publication.

3.3 Chris Haynes then presented the Extended Housing Analysis information. It was agreed that a visual representation of the results (i.e. a model or map overlays) would give a much clearer and

more accurate impression for residents to review, rather than just submitting the spread sheets and bar charts.

3.4 CH then reported that he had used the inferred preferences regarding development sites in a statement which he had submitted, with the approval of the Parish Council, to Wychavon District Council as evidence for opposing the Crest Hill Planning Application. This Application had subsequently been refused by Wychavon, although the Neighbourhood Plan was not cited as a reason for refusal.

3.5 It was agreed that the next step forward should be for the Working Groups to meet as soon as possible to discuss the results of the survey in relation to their areas of interest. **Chris Haynes would send out a brief synopsis with guidance notes to each of the Working Groups** to indicate the feedback/research that the Steering Group required from them.

3.6 Some discussion took place as to whether it would be a good idea to précis the results, to give people less to read. It was decided that this would not be a good idea, as the information was complex, and any précis might be misleading. The results were online for anyone interested to look at.

3.7 In response to a question CH confirmed that he was being scrupulous about adhering to the proper processes required for Neighbourhood Planning so that our results will stand up against third party interrogation. Everything was being done 'according to the book'.

4. Results which were not applicable to the Neighbourhood Planning Process.

It was recognised that the Survey had covered a much broader area than necessary for the Neighbourhood Plan. The opportunity had been taken to gather in information which was more relevant for other bodies, such as the Parish and District Councils, to action. It was therefore decided that John Colebrook, Mo Hall, Clive Allen, Chris and Kathy Haynes should meet to decide on those results which should be passed on as separate documents to the relevant bodies. **This meeting was arranged for Wednesday, 2nd December at 7.30., at Bank House.**

5. Specification for 'Planning for Real'.

Chris Rushworth was asked to draw up a draft specification and send this out to the whole Steering Group for comment before going out for tender.

6. Any Other Business

None.

The Next Meeting of the Steering Group was arranged for **Thursday, 14th January, 7.30 pm at Bank House.**

The Meeting closed at 9.15 p.m.