

MINUTES of a meeting held at 7.30 pm on 16th February 2016**Venue: Harvington Village Hall****Present:**

Chris Haynes	Chairman
Gill Smith	Local Facilities and Leisure Group
John Colebrook	Parish Council and Business Group
Kathy Haynes	Admin and PR
Les Hancock	Transport
Clive Allen	
Maureen Hall	Secretary, Parish Council and Environment Group

- 1. Apologies:** Apologies were received from Chris Rushworth
- 2. The Minutes of the last meeting** were approved and signed by the Chairman. There were no matters arising.

3. Chairman's Report

Following their presentation at the Parish Council on 8th February, Rooftop had submitted a site form. We are on target with the Project Plan, although we need to spend more time on the Green Spaces element.

4. Draft Neighbourhood Plan

CH has now collated all the Working Group Policy Reports into one Document. He has followed the template used by the Tottenham Neighbourhood Plan, which had already been approved, but noted that we have amassed a much greater level of detail. All of the Justification References should, however, be moved to another document, and the finished Plan will therefore consist of two documents – the main text, and an accompany guide. The map showing the principal views, protected sites, development sites etc. would be the most important document in the Plan, but this would not be produced until after the Heritage and Environment Survey had been completed – probably in April. It is likely to be another three months before we are ready to proceed to the formal consultation process.

It was suggested that, as the Plan is almost ready, it would be an appropriate time to employ a professional to 'health check' the document. CH suggested that we should present the Plan to the Village at the June Fête, by means of a large map with references to the appropriate policies which would be displayed on boards. Following this the document will be sent to a Consultant to put the whole thing together in a suitable form, after which it will get passed to Wychavon District Council for their comments. It will then be passed to the Parish Council for the formal six week consultation to begin, and then to the Planning Inspectorate. It is possible that the June Fête could fall within the six week consultation period, in which case so much the better! Regarding the 'health check', however, we need to collate the 'missing bits' (already referred to the Working Groups) before this can take place.

5. Missing Bits

a) **Site Allocation:** (To be included in the 'Call for Sites' Section)

- Sites selected for development
- Site reserved for the school extension – we need to specify where this should be.
- Site for New village hall – recommendation to the Parish Council.

b) **Local Green Spaces:** These will need to be included when the work has been completed. The criteria for allocation is that they need to be areas which have been used by the Village for some time. It may be necessary to use surveys/petitions to establish these. Wild spaces should be included also. Possible spaces identified so far are:

- The children's Playing Field
- The Community Orchard
- Harvington Lock Area – island and bank verges
- Monkey Island
- The field behind the Playing Field, and possibly the adjacent orchard
- The path across the fields from Hughes Lane to Ellenden Farm
- The Cricket Ground
- The field behind the Church
- The wide grass verges in Ragley Road and Leys Road
- The 'village green' triangle in front of the Village Hall

CH will ensure that a paragraph appears in the Village News asking if anyone wants to suggest other areas.

MH and KH undertook to arrange a meeting to produce a simplified toolkit for volunteers to use in the Heritage and Environment Survey of the Village. (We also need to 'marry' this work up with the previous Village Design Plan). Much of the information will come from the 'Street Scene' element of the survey.

CA requested that the volunteers also plot in the position and species of trees as part of the Survey. There are a few very important trees which need to be protected by TPOs.

c) Parish consultation dates need to be included as evidence. MH undertook to provide these.

d) **Environment Considerations**

- CH has included a section on this. 'Transition Evesham Vale' is due to meet with Wychavon District Council, to discuss what can be done within the next couple of years to move towards a 'greener' approach to energy and development. There is very little guidance for Neighbourhood Planning in this regard, and more is needed.
- The SWDP suggested there was a need for some supplementary planning guidance. Three papers have therefore been published, but these only give advice to developers as to what the SWDP requirements are. CH is therefore going to suggest that more guidance is given regarding Neighbourhood Plans as well.
- At present CH has included in the Harvington Plan for developments of five houses or more to include for low carbon sustainability such as wind turbines or energy from the river.
- Cycle Paths. There is only one in the pipeline at the moment – from Evesham Old School to Norton along the railway track. CH suggests that we could perhaps include for another

one along the Evesham/Salford Priors Road from Norton to Harvington, and another one along the river side. No building should be permitted in these areas.

- Geothermal Energy: CH has the draft report from the geologists. The water temperature around here could be 30-35° C.

6. Site Allocation

- Bottom of Crest Hill – already turned down once by the Planners because of the sloping nature of the site.
- Space to be allocated for the new Village Hall behind the bus shelter opposite the Golden Cross.
- School extension. An area of land has already been agreed with the Diocese. However, if we were to build a new Village Hall, the school could have the current Village Hall. After discussion it was decided that the allotment land was the best site for a school extension, and that option should be put forward
- Recommendation: Site (A) the field behind the bus shelter meets the needs of the Village. Site B (Crest Hill) has already been rejected. With regard to Site (C), the bottom of Crest Hill, we do not have a remit for this, as it was not included in the original Parish Survey. In addition, it has already been rejected by the Planners (see above).

7. Terms of Reference for the Consultant

CH will produce these for the next meeting.

8. Any other Business: None

9. Date of Next Meeting: Monday, 13th March at 7.30.