

HARVINGTON NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES of a meeting held at 7.30 pm on 1 June 2016 at Bank House

Present:

Chris Haynes, Chairman

Jenny Gray, Local Facilities and Leisure Group

John Colebrook, Parish Council and Business Group

Jenny Cocks, Housing Group

Kathy Haynes, Admin and PR

Clive Allen

Les Hancock, Transport

Apologies:

- Chris Rushworth, Gill Smith, Maureen Hall

1. The Minutes of the last meeting 5 May 2016

- These were not available for this meeting but will follow for approval at the next full meeting.

2. Matters Arising:

- None raised

3. Chairman's Report

Chris advised that this will not be a full meeting of the steering group as the main purpose of this meeting is to discuss and focus on the arrangements for the NP at the village fête and the preparations for the open day at the Village Hall. However there are a few points as follows :-

- The housing survey has now been distributed to homes throughout the village and the closing date is 25 June with initial feedback around the end of July. Spare forms are available from Chris if anyone needs one.
- Hard copies of the residents survey will be available from Chris for those persons unable to access the internet.
- Draft policies for the neighbourhood plan are now being produced (copies from Business group, Tourism, Local facilities and Leisure Group were distributed at the meeting for information) with Environment & Heritage Group, Transport and Housing still in preparation.
- Chris confirmed that the open planning day on 18th June at the village hall is to display each groups work achieved to date for comment.(discussed in detail later on in the minutes)
- Kathy confirmed that the Historic England training event arranged for 2nd and 3rd July is cancelled. The group agreed a fresh date of 6th and 7th August 2016 for the walk about.
- Jenny Grey advised about CPRE warnings relating to proposed legislation for large scale development overturning local plans.

4 Village Fête Saturday 11 June 2016

There is to be a marquee erected on the playing field for promoting the Neighbourhood Plan, Chris H, Les, Clive, Chris R, John to arrive at 9.00am to help set up the tent and staff the event during the day.

The purpose is to:-

- invite people to the Village Hall event on 18th June.
- Provide a taste on the progress of the NP made to date.

It was agreed that each group would provide Chris with presentation material no later than Thursday 9th June.

Presentations limited to 2 Posters for each group.

The information on each poster should be clear and limited to bullet points and or clear maps or photos.

Chris will print off the material provided to A3 size.

Chris will also use one of the Harvington Banner's to advertise the event.

Table and chairs to be provided.

Kathy to provide feedback forms which could be used as evidence and if possible stickers for the children.

Photos of the event are also to be taken as a record.

5 Village Hall Saturday 18 June 2016

Main Hall booked from 9.00am to 5.00 pm.

Event open to the public as drop in any time from 10.00am to 3.00pm.

The main advertisement will be at the village fete.

Volunteers to arrive at 9.00am to help with the set up.

Each Group to agree its own presentation material and volunteers to attend.

Hall requirements for each of the groups where noted:-

Environmental Group

Long table and monitor.

Housing

Long table for display maps showing details on starter homes, supported and sheltered housing.

Transport

Small table and display pin board.

Les advised that the 28 and 28a bus route will change its route number to the X18 and will be

extended to Coventry via Stratford, Leamington Spa. Full details are available on the bus website.
Kathy mentioned about a proposed cycle path from Harvington to Evesham via Norton across the road bridge to the Vale Country Park. Les to chase Cycle Vale contact Robin Walker.

Facilities Group

Require pin board and small table.

Business Group

Pin board and small table plus chair.

Tea, coffee refreshments to be available.

Let Chris Haynes know of any printing needs no later than Wednesday 15 June.

Chris to discuss with Andy Ford the requirements for consulting with the wider stakeholders in the village.

Date of Next Meeting

Thursday 28 July at 7.30 The Barn Shakespeare la

The meeting closed at 9.00 pm