

MINUTES of a meeting held at **7.30 pm on Friday, 2nd September, 2016**

Venue: The John Redmond Room, Villlage Hall, Harvington

Present:

Chris Haynes	Chairman
Gill Smith	Local Facilities and Leisure Group
John Colebrook	Parish Council and Business Group
Chris Rushworth	Housing Group
Jenny Cox	Housing Group
Les Hancock	Transport Group
Kathy Haynes	Admin and PR
Clive Allen	Environment Group
Maureen Hall	Secretary, Parish Council and Environment Group

Apologies: No apologies were received

1. **The Minutes of the last two meetings** were approved and signed by the Chairman
2. **Matters Arising:** There were no matters arising.
3. **Chairman's Report:** The Chairman reported that their had been no feedback from the two Village events, but that the written comments that had been collected at the time had been collated. It was decided that these should be made public, but that names, addresses, postcodes etc. should be removed to ensure anonymity. MH offered to type these up in readiness for posting to the website.
4. **Housing Survey:**
 - This had come in under estimate, the total cost being £840.
 - Two reports have been produced – one by WRCC Housing (the official report on which Neighbourhood Plan projections will be based) and one by the Chairman, containing further background information for the Steering and Housing Groups.
 - It was agreed that all the responses received should be made public, for the purposes of 'open disclosure', but that anonymity should be ensured. This data, together with the two reports, (see final point below) will be posted to the website.
 - CH gave a brief summary of the reports, noting particularly that:
 - There was no evidence to support the claim that there were people waiting to move in to Harvington;
 - A significant number of people want to downsize, so more one / two bedroom bungalows are needed.
 - The survey indicated that there was no great demand for a sheltered old people's home, although 30% of those intending to downsize indicated that they would like some form of assisted living. It was also noted that two new old people's homes are being provided in Evesham.
 - It was agreed that the analysis produced by C.H. Would not be posted to the website until the Housing Group had had the opportunity to study the results of the survey and produce their Policies for the Neighbourhood Plan. The WRCC Report would, however, be published immediately.

5. Heritage Workshop:

- Kathy Haynes reported that this had been a very interesting and helpful event. They had walked the village and discussed the types of building currently extant, and analysed why this gave Harvington its unique nature. The gentleman from Historic England commented on the wide variety of housing, with an example from almost every period of English Architecture since Tudor times. He was particularly impressed with Ragley Road, which is a classic example of 1950s planning which has retained its integrity and not been marred by subsequent development. As such he suggested that it should be included in the Conservation Area when this is next assessed. He also suggested that the village should make it a requirement of any future development that it be cutting-edge twenty-first century design, in order to continue the historic architectural progression.
- In order to carry the project forward we now need to appoint a team of people to record all the buildings, hedges, green spaces and other significant features in the village. This data would then be submitted to Worcestershire County Council for inclusion in the archival records, thus helping to ensure that any future development is in keeping with the ethos of the village.
- It was agreed that, as this fell within the purview of the Environment and Heritage Group, who had now completed their brief with regard to Policy Planning, they should take on responsibility for organising this survey. MH will call a meeting of the Environment Group, and invite Kathy Haynes to attend to brief the Group on requirements. If further volunteers are required, we could draw on the list of volunteers which CH holds.

6. Crest Hill Appeal

CH reported that the Inspector had rejected the Appeal largely because the application failed to comply with the South Worcestershire Development Plan. From a Neighbourhood Planning perspective, this means that we can have confidence that future applications will have to comply with the SWDP requirements. It was also noted that views, especially those from footpaths, are of significant importance in influencing planning decisions.

7. Plans for the next two months:

Because of the Gladman enquiry, which had taken up a considerable amount of the Chairman's time, there was still a great deal to be done before the Neighbourhood Plan can be produced. The Draft Plan will therefore not be ready until early next year. In the meantime:

- a) The Environment and Heritage Group will meet to discuss the surveying of the village from a Heritage perspective, and the submission of data to Worcestershire County Council. This meeting will also include Kathy Haynes, John Colebrook, Gill Smith, Jenny Cox and Les Hancock.
- b) No data will be submitted to the County Housing database until after the above Survey has been completed.
- c) The Housing Group will meet and will begin to produce the Housing Policies for the Neighbourhood Plan.
- d) It was decided that the consultations with other stakeholders – landowners, developers, Rooftop Housing etc., would be postponed until the new year, after the Housing Group have reported back and we have the draft Plan ready to discuss with them.
- e) Although production of the first draft of the Plan will be postponed until next year, it was agreed that the Steering Group should begin, at the next meeting, to consider the best way to consolidate all the information so far produced into one document. It was suggested that the Bidford on Avon plan could be used as a template.
- f) Once the document starts coming together we can think about engaging a Consultant. This should happen towards the end of this year.

8. Timetable: CH will produce a revised timetable for the next meeting.

9. Any Other Business None

8. Date of Next Meeting: Friday, 30th September 2016, 7.30 pm in the John Redmond Room.