

Present:

Chris Haynes	Chairman
Kathy Haynes	Admin and PR
Les Hancock	Transport
Gill Smith	Housing Group
Clive Allen	Environment Group
Maureen Hall	Secretary and Environment Group

1. Apologies: Apologies had been received from Tim Swift and Chris Rushworth.

2. The Minutes of the last meeting were approved.

3. Chairman's Report

- The Development Boundary revisions had been sent to the Parish Council for approval. Chris H. had discovered some flaws in the original data on which the Housing Policy figures had been based, and had done further calculations on the updated data in order to correct this. He had sent these detailed workings supporting the new figure to Neal, who had then suggested the wording to be included in the Plan. However, Chris Rushworth had discussed this with CH, and had expressed his concern that the phrase Neal had suggested could be interpreted as meaning that the Development Boundary has no impact on the planning status of land, thus rendering the whole exercise irrelevant. CH had subsequently raised this with Neal, who had sent through a Toolkit which clarified the meaning – that the Development Boundary should include within it all land allocated for housing within the Neighbourhood Plan, and restrict building beyond the boundary. It was therefore necessary and appropriate to redraw the Boundary. The Boundary should be drawn inside existing hedgerows to ensure that these are preserved.
- CH reported a potential conflict of interest, in that the redrawn Development Boundary affected the Haynes's house. The revised boundary now follows the line of the orchard and the garden boundary of The Laurels, as that was a more logical division than the original line.
- Millenium Oak Avenue: A map has been included in the Plan to show the exact location of this avenue of trees. It was decided that the Parish Council should be asked to reapply for TPOs, as the reasons given – that Highways would object in case they needed to do work on the highways, and the volume of work in the Council offices – were not valid arguments. The whole point of the application for TPOs was to ensure that no-one, including Highways, could damage or demolish the trees.
- Proposed School Expansion: Chris Davies, the Chairman of Governors, has sent through a paper confirming that the School will need a strip of allotment land if it is to expand. GS will therefore contact the Diocese to double-check that they are still in agreement with this.
- Housing Growth Rates: Tim Swift had raised a concern that the figure included in the Policy might be wrong. Chris H. had recalculated and arrived at a figure of 40 new dwellings to meet the desired growth rate. The Group reviewed the areas that had been included in the calculation, and concluded that the proposed site 'A' should provide 30 of these new houses; six would come from infill; and the remaining nine would be provided on the site at the top of Crest Hill. It was therefore agreed that CH would amend Policy IH3, and send it to Neal P., Chris R., and Gill S., for approval.

4. Information Leaflet

- GS presented a preliminary draft of the leaflet, the size and layout of which was approved. CH undertook to produce a draft of the map, and a picture of the village view to be included on the front of the leaflet. Discussion took place regarding the logo. It was decided that the Church spire was too controversial to adopt as a logo, and that a view of the village might prove more acceptable.

5. Green Infrastructure

- CA reported that this was still a work in progress.

6. General Progress

The Group went through the Amended Plan to review progress, and the following points were agreed:

- CH will reword the Minerals section to reflect policies on Civil Engineering works rather than 'Minerals', which are covered by the County.
- We will need to consult with Neal P. concerning what should be included with regard to the school expansion and areas reserved for this.
- Village and Retail outlets: refer to Neal as to whether the Policy is needed.
- Farming: Discussion took place as to whether the Policy as it stands currently is too restrictive where it specifies that storage of containers, heavy machinery, bulky equipment etc. should only be short-term. It was decided that CH would look at relaxing the wording so that it is not so prohibitive.
- Home based working: Neal suggests that "live-work units" is the phrase that should be used, and CH has amended the policy accordingly. It was also agreed that, rather than listing the processes / businesses involved, the wording should be amended to reflect the problems with 'hazardous chemicals, noise or noxious fumes'.
- Transport: LH expressed his concern that the parking space requirement as drafted by Neal would encourage the use of more private cars. After some discussion it was agreed that we should try and draft something to be discussed at the next meeting, because the proposed clause put forward by Neal was felt to be unreasonable for the majority of homes. However, if the clause were imposed on larger houses, it would perhaps encourage the building of smaller dwellings, thus reducing the number of cars.
- Street Lighting: It was agreed that this matter should be moved in to the 'Aspirations' section.
- CH has now received all the street scene photographs. These are in the process of being reduced so that they can be included as thumbnails in the Plan.
- Aspirations: Cycle ways and the cycle bridge across the river. CH has written and included a paragraph regarding the aspiration to renovate the lock cycle way.

7. Date and Time of next meeting: 10.00 am on Friday, 1st December 2017, at The Baptist Chapel, Village Street.

The meeting closed at 11.30 a.m.