

MINUTES of a meeting held at **10.00 am on Friday, 1st December 2017**

Venue: The Baptist Church, Village Street, Harvington

Present:

Chris Haynes	Chairman
Kathy Haynes	Admin and PR
Tim Swift	Parish Council
Les Hancock	Transport
Gill Smith	Housing
Gill's daughter	Guest
Maureen Hall	Secretary and Environment Group

1. Apologies: Apologies had been received from Clive Allen and Chris Rushworth.

2. The Minutes of the last meeting were approved and signed by the Chairman.

3. Chairman's Report:

The Policies and Aspirations are now complete, subject to the amendments listed below, and CH suggests that he and Neal Pearce now work together to finalise the words and detail before the next Steering Group meeting. In the meantime the work on the leaflet can continue.

4. Leaflet Design:

Gill Smith presented the draft leaflet. Discussion took place and it was agreed that the following points should be included:

- The Neighbourhood Plan is based on the results of the Village Survey
- Village landmarks such as the Village Shop, pubs, school etc., should be marked on the map, to help readers orientate themselves..

GS will amend the draft accordingly.

It was also decided to use a view of the village for the front page rather than the Church Spire, as it was felt the latter could be controversial. CH undertook to email a suitable view to GS for inclusion.

5. Policies and Aspirations

CH has made the following additions and amendments:

T1 Parking and electric car re-charging areas added.

Policies:

IH2 Simplified wording on the mix of bungalows / two-bedroomed houses.

IH3 Redrafted to include some good suggestions made in a newspaper report by the County Councillor in charge of Highways.

IH4 CH has redrafted according to previous discussion.

Aspirations:

- Cycle path / river crossing. This suggestion has been warmly received by Wychavon DC representatives.
- Ragley Road to be included in Conservation Area
- All reference to 'minerals' deleted and replaced by 'civil engineering'.

6. Review of current Plan

- Maps need further attention to ensure they print out clearly
- EH5 – Sustainability and climate change. CH will talk this through with Neal to see if this is needed, or whether we have covered it sufficiently in other places.
- CH has included a couple of photos of the flooding
- Expansion of the School: GS has received a reply from the Diocese, with the request that they be kept informed. This will happen automatically during the six week ‘Consultation Process’.
- Expansion of the existing village hall has been included, as this will be needed short-term.
- There is a new Travel Policy (5.4.) to ensure retention of the Rooftop Parking spaces. Malthouse Close and Blakenhurst parking areas to be retained, and permission sought for electric power points to be installed for charging electric cars.
- T2 – provision of cycleways. A Policy for this has been included.
- IH2 – The wording has been amended to reflect the previous discussions. Neal to approve.
- IH3 – Parking provision. We have included a ‘car per bedroom’ policy. CH has written two alternative versions, and it was agreed that this should be discussion with Neal Pierce, because there is a possible clash with National Planning Policy. The Group expressed a preference for the second version, but would be guided by Neal.
- IH4 has now been amended. After discussions this was approved, subject to (a) the words ‘priority should be given’ being removed to make the sentence make sense, and (b) Neal confirming that this would be acceptable to the Examiners.
- Proposed development site. It was agreed to highlight the Community space in a different colour on the site map. [Discussion also took place regarding the small triangle of land beyond the development boundary. It was decided that this was beyond the Steering Group’s remit and no recommendation was made].
- IH5 - Grass Verges: Neal had asked for clarification as to why the Group felt these areas needed protection from the risk of parking laybys being created. It was felt that these were (a) valuable as open green spaces; (b) important to the historic street views; and (c) provide a local amenity, play areas etc. It was agreed that CH would draft an explanation for this policy.
- IH6 – CH will check what size equipment would be needed to provide for usage of the river for energy supply.
- NP 6: Site Allocations. CH will check with Neal to confirm that we can include the allocation maps in the Policy.
- NP7: Local Green Spaces. CH and KH will work on ensuring all the evidence data is included for those spaces already identified. If further spaces are put forward, evidence will need to be provided to justify their inclusion.
- NP8: Views. This is now finished with all views included.
- NP10: Aspirations. After much discussion it was agreed that (a) a sentence saying that the trees in Ragley Road should be protected should be included, and (b) a further point made that ‘the restoration and development of listed buildings’ should be encouraged.
- NP10.8 Harvington to Offenham Cycleway and Footpath. This was a new policy which was approved by the Steering Group.
- New Civil Engineering Policy. It was agreed that a clause should be inserted to the effect that no heavy traffic should be allowed through the village for safety reasons.

- NP9 – Village Scenes. All the Reports and maps are on the web site under ‘Suveys’. Most, if not all, these should be included in the Policy as of particular importance. CH and KH will work on this, but it was also agreed to refer this to Neal, and possibly Jack Hanson, for their comments. Comments was made that Station Road street scenes should be included where they are relevant to ‘infilling’.

7. Date and Time of Next Meeting

Friday, 12th January 2018 at 2.00 pm, in the Village Hall

The meeting closed at 12.05 pm.