

MINUTES of a meeting held at 7.30 p.m. on Friday, 23rd March, 2018

Venue: The John Redman Room, Village Hall, Harvington

Present:

Chris Haynes	Chairman
Kathy Haynes	Admin and PR
Tim Swift	Parish Council
John Langley	Parish Council
Les Hancock	Transport
Gill Smith	Housing
Chris Rushworth	Housing
Neil Pearce	Consultant
Maureen Hall	Secretary and Environment Group

1. Apologies: No apologies had been received.

2. The Minutes of the last two meetings were approved, and signed by the Chairman.

3. Chairman's Report:

- The Chairman summarised the advice given by the Consultant following his perusal of the draft Plan, and reported on the changes subsequently made to bring the Plan in line with national policies.

4. The Draft Plan

- Neal Pierce congratulated the Steering Group on the production of a high quality document, with pro-active and forward thinking policies which included all areas of the Parish.
- It was pointed out that the area around Brickyard Cottages had not been protected by a development area restriction in the Plan. After discussion it was decided that it would be inappropriate for such a restriction to be made unless specifically requested by the residents of that area during Consultation.
- NP had pointed out to the Chairman that the National Planning Policy Framework was currently being updated, and should be published during the summer/early Autumn. In view of this it was decided to proceed with the Parish Consultation (fulfilling Regulation 14) which would take us to the end of June, but to postpone submission to Wychavon DC (Regulation 16) until the updated NPPF was published. This would ensure that any amendments which resulted from the update could be included at an early stage. After discussion this was agreed, but the matter would be subject to review if the publication of the updated NPPF was delayed. NP confirmed that the Draft Plan would carry very little weight with Planners until it had passed Reg.16 stage. Once it had been approved by the Inspector it would have more impact, but would not carry its full weight until after it had been adopted by the Parish in a Referendum.
- NP pointed out that the inclusion of an allocated site for future housing expansion within the Plan would give the Parish much greater security against unsuitable development. It was agreed that this should be emphasised if, during the Consultation process, the Steering Group received objections to the allocated area.
- It was agreed that, prior to the Referendum, the Steering Group should organise a strong publicity campaign, to ensure a good turnout. NP offered to investigate the rights of public organisations with regard to the placing of banners, due to the problems experienced previously.

- NP confirmed that the Referendum did not have to coincide with an election, and that it would be preferable if it were held on a separate day. It was likely that, if the Plan was delayed due to the late publication of the updated NPPF, the Referendum was unlikely to take place until January 2019.
- NP pointed out that we can ask to see any comments that result from the Regulation 16 Consultation, and rebut any objections if we so wish.
- All correspondence received during the consultation period needs to be tabulated and included as evidence. NP can provide templates for this. Also, all evidence must be accessible to the public via the website.

The Steering Group then formally approved the Draft Plan for submission to the Parish Council.

5. Leaflet

- It was decided to revert to an A4, bi-fold format for ease of printing and distribution.
- It was suggested that advance notification of the leaflet should be posted on social media and in the Village News. However, TS pointed out that any information or announcements published on social media should first be referred to the Parish Clerk for approval.
- NP suggested that a follow-up 'prompt' be sent out to residents of the Parish mid-way through the Consultation process, to encourage as much feedback as possible. It was agreed that this would be done via the Village News, and possibly on the Harvington Facebook Pages, subject to approval by the Parish Clerk.

7. Timescale

18 th April	Parish Council meeting. Subject to their approval of the Plan
19 th April	Inform landowners of green spaces that these have been included Place newspaper advertisement
25 th April	Distribute leaflet
26 th April	Plan goes public and the Parish Six-Week Consultation begins.

6. Any Other Business

It was agreed that the Steering Group would meet during the Consultation Period to take stock of costs, grant requests and other organisational matters.

8. Date and Time of Next Meeting

The next meeting will be held on **Wednesday, 13th April, at 7.30 pm** in the Village Hall.