

HARVINGTON PARISH COUNCIL.

Clerk Mrs. N. Holland – Tel: 07746948392
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton, WR7 4LU.
Email: clerk@harvington-pc.org.uk Website: <https://www.harvington-pc.org.uk/>

Councillors are summoned to the Ordinary Parish Council meeting on Wednesday November 8th 2023 at 7.45 pm to be held in the Village Hall, Harvington. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration.

AGENDA.

1.	To consider apologies and to approve reasons for non- attendance.
2.	<u>Interests/Dispensations:</u> a) <u>Register of Interests:</u> Councillors are reminded of the need to update their register of interests. b) <u>To declare any Disclosable Pecuniary Interests</u> in terms on the agenda and their nature. c) <u>To declare any Other Disclosable Interests</u> in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. NB: Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.
3.	To receive reports from County Cllr., District Cllr. and the Police.
The meeting will be adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Meeting. This period is not part of the formal meeting; brief notes will be appended to the minutes.	
4.	Minutes: To consider the adoption of the minutes of the meeting held on 11.10.23.
5.	Clerk's report: a) <u>Worcestershire CALC:</u> Next June (2024) is the 80th anniversary of the D-Day Landings and we have been asked to circulate the information to all our parishes to encourage a national remembrance of the sacrifices made. b) <u>Harvington – A story of Village Trees.</u> c) <u>Jubilee Orchard:</u> The hard surface path leading into the Orchard site has been sprayed with herbicide. Trees that have died or damaged are in the process of being replaced. d) <u>Presentation Evening for this year's Wychavon Parish Games:</u> Councillors invited to attend on Wednesday 22nd November 2023 at Bengeworth Club, Coronation Street, Evesham WR11 3DA at 7.30pm for a prompt 8.00pm start and will be attended by Cllr Robert Raphael, Chair of Wychavon District Council , a number of our sponsors and other VIPs. e) <u>Planning Communities Together event for Parish and Town Councils:</u> 23 November 2023 at 6.30pm, Civic Centre, Pershore.
6.	Cllr. Reports: a) <u>Two Shires Greenway project and Wychavon DC Chairman visit.</u> (Cllr. Ms. Smith)

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	b) <u>Notes from Heart of England (HoE) Forest</u> - Parish Council Open Evening @ Collets Farm, Dorsington on 5 th October 2023. (Cllr. Mr. Jones).
7.	Finance & General Purposes Group Meeting: To receive Meeting Notes and to consider the following:
7.1	<u>Revision of Policies:</u> Appraisal; Grievance; Website Management.
7.2	<u>Risk assessment:</u> Xmas Tree.
7.3	Adoption of Clerk Expenses Policy.
7.4	Terms of the Playing Field Working Party.
7.5	<u>Castlethorpe Homes:</u> Brief report from Chairman on visit.
8.	Financial Matters.
8.1	To consider: a) Schedule of payments and expenses. b) Summary of Accounts to 31.10.23. c) To vire from Contingency budget to Annual Event £103; Insurance Budget £135.50. d) Review of Balances & Reserves Policy.
8.2	Revised provisional Budget figures for 2024-25.
9.	Planning Matters:
9.1	To consider the following planning application: VIEW DETAILS ON WDC WEBSITE: a) W/23/01908/LB – Harvington Lodge, Brickyard, Alcester Road, Harvington. Proposal: Replacement of like to like windows to east and south elevations.
9.2	Response from MP in regard to the future of Neighbourhood Plans.
9.3	To consider engaging with Zesta Planning in regard to an application for housing in Harvington.
9.4	<u>Neighbourhood Plan Review Working Party:</u> Cllr. Mr. Colebrook. (Notes from training session circulated in Agenda file.) a) To receive feedback on Neighbourhood Planning Training sessions. b) Formal resolution required to agree to start the review process in order that a formal request is submitted to Wychavon District Council to comply with regulations. c) To agree Terms of Reference for the Working Party, to include how many Cllrs be involved in the process
9.5	<u>To note correspondence from Planning Authority:</u> a) <u>W/23/01156/HP</u> – Longlands, Anchor Lane, Harvington. Proposal: Rear two storey extension to include a plant room, WC, extended landing & dressing room. Internal changes to ground and first floor. Comments: Nil. Permission: Granted.
10.	Confidential business: To exclude the press and public from the meeting, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, as matters under discussion are confidential and related to the Amenity Tender applications.

Circulation: All members of the Parish Council; District and County Councillors.

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Dated: November 2nd 2023.

Signed: Mrs. N. Holland (Clerk).

Supporting note to agenda for meeting plus Meeting notes*

<u>Min: No:</u>	<u>Documents marked* Dropbox File circulated.</u>	<u>Position</u>
Agenda No: 4	Draft Minutes October*	For approval.
Agenda No: 6a,b	Meeting Notes.	For consideration.
Agenda No: 7	F&GP Notes.	For consideration.
Agenda No: 7.1,2,3,4	Documents*	For consideration.
Agenda No: 8.1,2	AC Summary + Payment's schedule to be emailed after 06.11.23	For consideration.
Agenda No: 9.2	Meeting Notes.	For consideration.
Agenda No: 9.4c	To be circulated.	For consideration.