

# HARVINGTON PARISH COUNCIL.

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Clerk Mrs. N. Holland – Tel: 07746948392  
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton, WR7 4LU.  
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**Councillors are summoned to the Ordinary Parish Council meeting on Wednesday 13th March 2024 at 7.45 pm to be held in the Village Hall, Harvington.**

**The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration.**

## AGENDA.

1.	<b>To consider apologies and to approve reasons for non- attendance.</b>
2.	<b><u>Interests/Dispensations:</u></b> a) <u>Register of Interests:</u> Councillors are reminded of the need to update their register of interests. b) <u>To declare any Disclosable Pecuniary Interests</u> in terms on the agenda and their nature. c) <u>To declare any Other Disclosable Interests</u> in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, <b>must</b> leave the room for the relevant items. <b>NB:</b> Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk <b>at least four clear days</b> prior to a meeting.
3.	<b><u>To receive reports from</u> County Cllr., District Cllr. and the Police.</b>
4.	<b><u>Harvington Neighbourhood Plan Review:</u></b> Presentation on the reason/justification for the review and changes proposed. (Maximum of 30 minutes).
<b>The meeting will be adjourned for Public Question Time.</b> Residents are invited to give their views and question the Parish Council on issues on this Agenda, or issues for future consideration at the discretion of the Chairman. Members of the public <b>may not take part</b> in the Meeting. This period is not part of the formal meeting; brief notes will be appended to the minutes.	
5.	<b>To approve the Minutes of the Meeting</b> held on 14.02.24.
6.	<b>Clerk's report:</b> a) <u>Report on lorries</u> attending site along Leys Road. b) <u>Village Diary:</u> Newsletter Editor has offered to place all events in the Village Newsletter. c) <u>Report on changes</u> to submitting Lenghtsman Invoices to Worcestershire CC. d) <u>Request in regard</u> to clearance of pavement bottom of the Evesham Road.
7.	<b><u>Cllr. Reports:</u></b> a) <u>Harvington Neighbourhood Plan Working Group.</u> b) <u>Update Working Group Play area refurbishment.</u> (Cllr. Mr. Hurdman) c) <u>Two Shires Greenway.</u> d) <u>Quarterly Meeting</u> of the Wychavon Area of the Worcestershire CALC. (Cllr. Ms. Smith). e) <u>Asset Inspection.</u> (Cllr. Mr. Colebrook).
8.	<b><u>Finance &amp; General Purposes Group:</u></b> Notes circulated to members.

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	a) To consider adding the BT Kiosk to the Insurance policy. b) To consider request for clearer signs on the Playing Field. c) To consider the proposed dates of Council Meetings for 2024-25. d) To consider date of Annual Parish Meeting to be held between the 1 <sup>st</sup> March to June 1 <sup>st</sup> . e) <u>Review of the following risk assessments</u> : Contractor Flood Alleviation Scheme; Mobile VAS sign Installation & Inspection; Risk Assessments Jubilee Orchard and Lenghtsman Risk.
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<b>9.</b>	<b><u>Council Matters:</u></b> a) To consider commenting on the revised Harvington Neighbourhood Plan consultation document. b) Review of Harvington Parish Council Risk Assessment.
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<b>10.</b>	<b><u>Financial Matters:</u></b>
10.1	To consider: a) Schedule of payments and expenses. b) Summary of Accounts to 05.03.24. c) To vire from Contingency budget £102 to Assets JO £60 + Amenity Contract Playing Field £40 and £2 to maintenance of Playing Field; from Streetlights £700 + £300 from Defib budget to Salary. d) Transfer from Earmarked reserves the sum of £877.00 for replacement trees in the Orchard.
10.2	To consider a Grant Application towards the cost of closure of a road for the Flower Festival.
10.3	To consider continuing with annual Zoom subscription.

<b>11.</b>	<b><u>Planning:</u></b> To consider a member of the Council speaking at the meeting on behalf of the Council in relation to W/23/02501/OUT - Land at (OS 0596 4892), Crest Hill, Harvington if deferred to Planning Committee for a decision.
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<b>12.</b>	<b><u>Confidential items:</u></b> Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items: a) <u>To note letter/response to Vincent-Gorbing.</u> b) <u>Salary Review:</u> To consider response to Worcestershire CALC. c) <u>Parish Lenghtsman:</u> To consider annual review of salary and mileage costs.
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**Circulation: All members of the Parish Council; District and County Councillors.**

Dated: March 7th 2024.

Signed: Mrs. N. Holland (Clerk).

**Supporting note to agenda for meeting plus Meeting notes\***

<u>Min: No:</u>	<u>Documents marked* Dropbox File circulated.</u>	<u>Position</u>
Agenda No: 5	Draft Minutes February*	For approval.
Agenda No: 8a – 8d	Notes F&GP + 4 items to consider.	For consideration.
Agenda No: 8e	Risk Assessments x 4.	For consideration.
Agenda No: 9	Harvington Neighbourhood Plan consultation.	For consideration.
Agenda No: 10.1 a - d	AC Summary + Payment's schedule.	For consideration.
Agenda No: 12 a-c	Confidential papers circulated to members only.	For consideration.