

HARVINGTON PARISH COUNCIL.

Draft Minutes of the Ordinary Parish Council meeting held in Harvington Village Hall on Wednesday April 10th, 2024 at 7.45 pm.

Present:	Cllrs. Mr. Salter, Chair, Mrs. Allison, Mr. Baugh, Mr. Redman, Mr. Hurdman, Mrs. Ball Mr. Jones, Ms. Smith and Mr. Colebrook. <u>In attendance:</u> District Cllr. Mr. Thomas, PC Martin Kennedy, Mr. Barbour (Newsletter Editor) and Clerk, Mrs. Holland.
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The Chairman started the meeting by sending condolences to the family after the sad loss of the Headteacher of Harvington First School. Our thoughts are with her family and to the wider community.

113.	<u>Apologies:</u> Nil.
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114.	<u>Interests/Dispensations:</u> Cllr. Mrs. Allison submitted a dispensation in order to participate in the discussion of item 132a as a close friend of the applicant.
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115.	<u>County Cllr ;Dist. Cllr. and Police reports:</u> District Cllr. Mr. Bradley apologised for not attending the last few meetings. Re the Planning application along Crest Hill an extension has been given to the applicant until the 26 th April 24. PC Martin Kennedy reiterated that the Team cover the Hampton area, Cheltenham Road, Four Pools and surrounding Villages. This area contains 10 Parish Councils. With their Community Charter they are trying to visit one Parish Council every quarter. Crime statistics: 1 domestic burglary, 1 business, 1 non connected building and 1 theft of a motor vehicle. During the month of February in the area covered there were 40 incidents of violence, 25 antisocial behaviour, 12 criminal events and 11 shop lifting. Residents are encouraged to sign up to use Neighbourhood Matters. Engagement Vans will be advertised when in the area and parishioners are encouraged to visit them when in the Village. He asked how priorities are managed in the Village – by the Parish Council. He encouraged that more information is required when submitting the priority form. In the area there have been a few issues with antisocial behaviour, parents have been spoken to and partner agencies.
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<u>Public Question Time:</u> Meeting suspended at 20.05, reconvening at 20.10. Notes appended to these minutes.
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116.	<u>Minutes:</u> Proposed by Cllr. Mr. Colebrook, seconded by Cllr. Mr. Jones and resolved by all those present that the Minutes of the Ordinary Meeting held on the 13.03.24 be adopted. Duly signed by the Chair.
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117.	<u>Clerk report:</u> a) <u>Road Closures:</u> To close part of C2011 Village Street from its junction with U44012 Hughes Lane to its junction with U44009 Grange Lane. Reason: Hydrants rebuild by Severn Trent Water. Anticipated duration: 3 days. Commencing: 15 April 2024. To close part of U44015 Ragley Road from junction with U4012 Hughes Lane to its junction with C2011 Village Street. Reason: Footway reconstruction. Commencing: 18 th April 24. b) <u>BT Kiosk</u> now covered on insurance Policy with no extra charge at this time.
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	<p>c) <u>Training Session: April 11th Employment Changes -New Employment Rights-Clerk Events & Training (worcscal.org.uk) April 2024 sees the introduction of a number of new employment rights for your Employee.</u></p> <p>d) <u>Parish Lenghtsman:</u> Officer at the District Council asked for the Lenghtsman assistance in clearing debris form the ditch along Leys Road to relieve the potential for flooding issues following heavy rain.</p>
118.	Cllr's report: Update Working Group Play area refurbishment: Cllr. Mr. Hurdman reported that a meeting is scheduled with the Youth Group next week. One quote has been received at a cost of £29,682 including VAT. Group had met earlier to discuss amendments to the Wychavon Rural Fund application.
119.	Council Matters: to consider:
119.1	<u>Site for donated defibrillator:</u> Proposed by Cllr. Mr. Baugh, seconded by Cllr. Mrs. Allison and agreed by all to site adjacent to the BT Kiosk. The cabinet will have to be mounted on a post connected to the electric supply from the Kiosk. Cabinet, battery and new pads will be required. Quotes to be obtained from Electricians.
119.2	<u>Community Assets</u> a)Applying to register assets of community value duly noted. b)Applying for the Community Ownership Fund duly noted.
119.3	Work to the Planter Box, adjacent to the BT Kiosk, deferred until the Defibrillator has been connected.
120.	Financial Matters:
120.1	Resolved to approve the following: a)Schedule of payments and expenses. b) Resolved by all to vire from budget headings to various payments sections. a) Schedule of payments and expenses approved. b) Summary of Accounts to 05.03.24 agreed.
120.2	End of year accounts to 31.03.24 agreed.
120.3	<u>Amenity maintenance contract 2024:</u> It was agreed by all to accept the additional inflationary increase of 5% to the overall charges for 2024.
121.	Planning Matters:
	Resolved to comment on the following applications: a) <u>W/24/00529/OUT</u> Land at (OS 0468 4955), Leys Road, Harvington. Proposal: Outline consent for 1 no. dwelling. Comments: As long as the rear garden remains in the Village Boundary the Parish Council has no objections. b) <u>W/24/00574/AGR</u> Rosteven, Leys Road, Harvington. Proposal: Prior notification for erection of an agricultural building. Comments: This is a large building in close proximity to Rowberry Cottages. The only access to the site is along the side of Rowberry Cottages. Is there a reason as to why the owners of those properties have not been notified of the application?
122.	Confidential items: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items: <u>Parish Lenghtsman:</u> Annual review of salary and mileage costs

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discussed. It was agreed to increase salary by £1 an hour and to pay for mileage costs in the village area.

Meeting closed at 9.00 pm.

Public participation:

Agreed that the cost of the Harvington Booklet £380.50 be paid as already allocated in Reserves..

Festival flyer to go in the Harvington Newsletter, cost to be paid by Festival Organisers.

Payments for authorisation - March 24

Payments for authorisation - April 24

Ref:	Payee	Details	Net	VAT	TOTAL
	Clerk salary and expenses	April 24.	838.02	0.00	838.02
	HMRC	NI +Tax	230.53	0.00	230.53
	Limebridge Rural Services Ltd	March work.	754.00	150.80	904.80
	Printright Ltd	Printing Newsletters	183.73	2.90	186.63
	DKE Audit Services	Internal Auditor Report 23-24.	219.90	0.00	219.90
	TOTAL		2226.18	153.70	2379.88
	Payments paid on behalf of the Council				
P23-126	Parish Lengthsman	Lengthsman/Flood Alleviation. March 24.	620.50	0.00	620.50
P23-127	Worcestershire County Council	Parish Lighting Q4	474.80	0.00	474.80
P23-128	Giff Gaff	Monthly mobile sim	5.00	1.00	6.00
	TOTAL		1100.30	1.00	1101.30
	Receipts received.				
R23-17	Worcestershire County Council	Parish Lengthsman Nov 23	229.50	0.00	229.50
	Amenity Contract.				
	Jubilee Orchard	Removal of graffiti	85.00	17.00	102.00
	Amenity Contract.	March	365.00	73.00	438.00
		Mowing Playing Field	102.00	20.40	122.40
		Planting of 12 planters	202.00	40.40	242.40
			754.00	150.80	904.80

Summary of A/C April 24.

Harvington Parish Council 2023-24				
	Budget 2023/24	Receipts/ Payments	Variance	% Spent
Receipts				
Precept inc WDC Grant	40176.00	40176.00		
WDC Coronation Fund	0.00	380.00		
WCC Amenity	780.00	889.01		
VAT - Recoverable	2900.00	3881.91		
Wayleave payment	42.00	42.02		

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WCC - Lengthsman	2120.00	2083.55		
Correction to A/C	0.00	50.00		
Total	46018.00	47502.49		
Payments				
Staff costs inc HMRC and NI	11442.00	11441.29	0.71	100%
Clerical/Admin Expenses	627.00	626.48	0.52	100%
Training	450.00	450.00	0.00	100%
Subscriptions	1125.00	1119.30	5.70	99%
PC Insurance	1035.50	1035.43	0.07	100%
Audit Fees	550.00	515.00	35.00	94%
Grant/Donation.	2841.00	2840.44	0.56	100%
Village Newsletter	2129.00	2128.21	0.79	100%
Website	250.00	228.00	22.00	91%
Contract Maintenance PF	1551.00	1551.00	0.00	100%
Play Insp: + Asset Maint PF	800.00	748.03	51.97	94%
Contract maintenance JO	620.00	620.00	0.00	100%
Ann. Inspct+ Assets JO,Lease	1110.00	1109.50	0.50	100%
Planters	1919.00	1856.00	63.00	97%
Street Lighting	1899.20	1899.20	0.00	100%
Litter/Dog bins	600.00	534.72	65.28	89%
Xmas Tree	720.00	720.00	0.00	100%
Projects BT Kiosk	300.00	145.86	154.14	49%
Lengthsman (PC Contribution)	1462.00	1461.55	0.45	100%
Maintenance assets	2091.00	1827.50	263.50	87%
Amenity Contract+ Trees	6126.00	6126.00	0.00	100%
Contingency	1774.50	1669.54	104.96	94%
VAT recoverable (Actual)	3954.00	3953.26	0.74	100%
CLG Project	500.00	0.00	500.00	0%
Kings Coronation	530.00	530.00	0.00	100%
Transfer to reserves	0.00	30243.04	0.00	
Defibrillator	500.00	198.24	301.76	40%
Annual Event (PC Feb 23)	1603.00	1602.82	0.18	100%
	48509.20	77180.41	1571.83	
WCC PL (2023-24)	2,223.95	2223.95	0.00	100%
WDC - F.Allev	1103.75	304.00	799.75	28%
WDC - NP Grant	1563.12	134.96	1428.16	0%
WDC CIL	0.00	0.00	0.00	0%
TOTAL	53400.02	79843.32	3799.74	

Treasurers Account: 01.04.23	44107.07		
Income received	47502.49		£69,122.70
	-	Current	
Minus payments	79843.32	A/C:	£11,766.24
Total	11766.24	Total:	£80,888.94

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