

## HARVINGTON PARISH COUNCIL.

### Minutes of the Ordinary Parish Council meeting held in Harvington Village Hall on Wednesday February 14th, 2024 at 7.50 pm.

**Present:** Cllrs. Mr. Salter, Chairman, Mrs. Allison, Mr. Baugh, Mr. Redman, Mr. Colebrook, Ms. Smith, Mr. Jones, Mr. Herdman and Mrs. Ball. **In attendance:** Mr. Barbour (Newsletter Editor), 2 parishioners and Clerk, Mrs. Holland.

**91. Apologies and reason for non-attendance:** District Cllr. Mr. Thomas.

**92. Interests/Dispensations:** Nil declared.

**93. County Cllr ;Dist. Cllr. and Police reports:** Nil received.

**Public Question Time:** Meeting suspended at 7.50pm, reconvening at 7.55pm. Notes appended to these minutes.

**94. Minutes:** Proposed by Cllr. Mr. Colebrook, seconded by Cllr. Mr. Baugh and **resolved** by all those present that the Minutes of the Ordinary Meeting held on the 14.01.24 be adopted. Duly signed by the Chairman.

**95. Clerk report:**  
a) Perkins Education Trust: Awards to School and other bodies. The Perkins Educational Foundation invites applications from schools and other bodies working with young people under the age of 25 living in Salford Priors, Bidford-on-Avon and Broom, Harvington and Cleeve Prior. Applications by organisations for financial assistance from the Foundation should be made by 31st March each year. For further information: Applications in the form of a letter attached to an email should be made to the Clerk of the Governors, at info@williamperkinscharity.org. There is no specified application form, but applications should be received by the Clerk by midnight on 31<sup>st</sup> March each year.  
b) Road works Station Road/ Village Street: The end date for these works has been extended from 29 February 2024 to 11 March 2024.

**96. Cllr's report:**  
a) Neighbourhood Plan Working Group: Cllr. Ms. Smith reported that the Group has met twice and work is progressing well. Documents have been submitted to Wychavon District Council and returned with minor alterations. The Group are now at the stage of preparing paperwork to submit a Regulation 14 document. This will involve consultation with all residents and stakeholders in the Village. All members of the Council agreed for the Working Group to go ahead with the submission of Regulation 14.  
b) Two Shires Greenway/Cycleway report: Cllr. Ms. Smith reported This is an ambitious project to provide a substantial infrastructure within the parishes of Harvington and Norton. However it is not just the creation of a bridleway connecting Harvington to the Valley Shopping Complex but part of a much larger active travel route connecting Evesham to Alcester and Bidford to the Stratford Greenway to Long Marston – the Two Shires Greenway Project. We have hit a temporary setback with Worcestershire County Council who may not now be willing to adopt the land in the near future. However, we are now looking into ways for Harvington Parish Council to take on the land between the A46 and Evesham Road, currently in

## HARVINGTON PARISH COUNCIL.

possession of National Highways. This would allow the Parish Council access to the land to quickly get on with the business of completing appropriate surveys. In order to access Government funding from Active Travel England we would need to secure the whole of the route from Evesham to the Valley. To this end we are setting up a joint meeting between Chris Day, Leader of Wychavon District Council and Sue Juned, Leader of Stratford District Council, who are both firm supporters of increasing walking and cycling amenities. This is scheduled in two weeks' time.

The background to this approach is that when we contacted Officers at Worcestershire County Council in November 2023, to arrange a meeting, we finally met them on the 18<sup>th</sup> January 2024 to discuss details of the project. They told us they did not have the power to authorise this work. They listed a number of items to be addressed and processes to go through. This has now led us to investigate whether the Parish Council could acquire the land and run the project. (This is what Salford Prior Parish Council has done on the route from Salford Priors to Wixford, work there is currently under construction.

I met with Fiona McKenzie, who works for National Highways on 29<sup>th</sup> January 2024. We visited the site where the cycleway will go. All of the land between the A46 and Harvington Lane/Evesham Road belongs to National Highways. It is non-designated land and she said that it could be gifted to Worcestershire County Council. Part of this land is operational, but the part we would be using is non-operational and is feasible. Since we now know that Worcestershire County Council are not in a position to accept this land I have asked Fiona to see if the land could be gifted or leased to Harvington Parish Council. As soon as I hear from her I will let you know the decision. We are now going to contact Cllr Mike Rouse, who is the Worcestershire County Council cabinet member with responsibility for Highways and Transport to ask him to move this project forward. He also attends the Active Travel Forum and I will be attending the next meeting to put our case forward. As soon as the land is acquired we can progress with our milestones and take this exciting project forward. Cllr. Ms. Smith will be attending the next Norton & Lenchwick Parish Council Meeting to give an update on progress and inquire as to their progress with the project.

**97. Finance & General Purposes Group:** Notes circulated to members.

a) **Festival Grant Application:**

i) Response from the Festival Group on items that required clarification discussed. In essence the intention was that the Group would be self-funding but unfortunately the Literary Festival was not a successful as the previous event. The event this time will involve children's activities, History of Harvington, Dog Show and Craft events involving the Youth Group and the PTFA over a period of two weekends and 1 week.

ii) **Grant application request for £1500.** It was proposed by Cllr. Mr. Herdman, seconded by Cllr. Mr. Jones and **resolved** by all to grant the sum of £1500.

b) **Village Diary:** Request for a full Year Diary of Events to be available to all. Clerk to inquire with the Website Manager whether this can be added on the Parish Council website.

c) **Planting of replacement Orchard Trees:** Update from Limebridge Rural Ltd. Waiting on a quote to replace several trees that were identified as dead. The dead Fruit trees in the Orchard have been replaced, unfortunately the contractor had forgotten to advise the Council of the quote before planting them.

d) **Update on funding Application, Playing Field area:** In the process of

## HARVINGTON PARISH COUNCIL.

	submitting a Wychavon Rural Fund application towards the cost of the refurbishment of the playing field area.
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<b>98.</b>	<b><u>Council Matters:</u></b>
98.1	<u>Telephone Kiosk:</u> Cllr. Mr. Redman was thanked by the Council for carrying out interior work inside the Kiosk. Cllr. Mr. Baugh will check the Kiosk daily and Cllr. Mrs. Allison will carry out a weekly clean. It was agreed that no interior light was required.

<b>99.</b>	<b><u>Financial Matters:</u></b>
99.1	<b>Resolved</b> to approve the following: a) Schedule of payments and expenses. b) Summary of Accounts to 08.02.24. c) To vire from Assets Playing Field budget £451 to Grants & Donation; £300 to the Training Budget from Maintenance of Assets; £300 from Maintenance of Assets budget to VAT recoverable.

<b>100.</b>	<b><u>Planning Matters:</u></b> Following discussion it was agreed that no further comments were required to be submitted to the Planning Inspectorate re Ref: APP/H1480/W/23/3329208A. <b>Proposal:</b> Erection of a dwelling. Site at: Land at (OS 0525 4944) Village Street Harvington Evesham.
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**Meeting closed at 9.00pm.**

**Signed by the Chairman: .....Dated: March 13<sup>th</sup> 2024.**

**Public Question Time:**

*It was reiterated that the Council does receive various bulletins from the Neighbourhood Matters Police Team and the Police Commissioner which are placed on the Parish Council Website. No reports have been received from the local Police.*

**Payments for authorisation -February 24**

Ref:	Payee	Details	Net	VAT	TOTAL
	Clerk salary and expenses	February 24.	851.77	0.00	<b>851.77</b>
	HMRC	NI +Tax	228.93	0.00	<b>228.93</b>
	Limebridge Rural Services Ltd	Amenity Contract work ( January 24)	383.00	76.60	<b>459.60</b>
	Limebridge Rural Services Ltd	Annual Contract work Playing Field.	225.00	45.00	<b>270.00</b>
	Worcestershire CALC	Training (Cllr. Mr. Jones)	30.00	6.00	<b>36.00</b>
	<b>TOTAL</b>		<b>1718.70</b>	<b>127.60</b>	<b>1846.30</b>
	<b>Payments already paid on behalf of the Council</b>				
P23-100	Harvington School	Defib Pads to School.	56.95	11.39	<b>68.34</b>
P23-101	Parish Lengthsman	Work December 23	408.00	0.00	<b>408.00</b>
P23-102	Amazon	Purchase of punched pocket holders.	9.01	1.80	<b>10.81</b>
P23-102	Amazon	Purchase batteries for Defib Golden Cross	26.24	5.25	<b>31.49</b>
P23-103	J. Redman	Purchase of materials for BT kiosk.	46.41	0.00	<b>46.41</b>

## HARVINGTON PARISH COUNCIL.

P23-104	Worcestershire CALC	Councillor training sessions.	180.00	36.00	<b>216.00</b>
P23-106	Giff Gaff	Monthly mobile sim	5.00	1.00	<b>6.00</b>
P23-107	Printright Ltd	February Newsletter	183.73	2.90	<b>186.63</b>
P23-108	Printright Ltd	Printing of HNP	72.00	14.40	<b>86.40</b>
	<b>TOTAL</b>		<b>987.34</b>	<b>72.74</b>	<b>1060.08</b>
	<b>Receipts received.</b>				
R23-16	Worcestershire County Council	Lengthsman payment December 23.	<b>221.00</b>	<b>0.00</b>	<b>221.00</b>
	<b>Contractor - January 24.</b>				
	Jubilee Orchard	Hedge cutting & Ditch mowing	220.00	44.00	<b>264.00</b>
	Jubilee Orchard	Fruit Tree Pruning/Shaping.	98.00	19.60	<b>117.60</b>
	Jubilee Orchard	Removal/Disposal Dog Rose/Sycamore Tree CP	65.00	13.00	<b>78.00</b>
			<b>383.00</b>	<b>76.60</b>	<b>459.60</b>

### Summary of Accounts.

Harvington Parish Council 2023-24	Budget 2023/24	Receipts/ Payments	Variance	% Spent
<b>Receipts</b>				
Precept inc WDC Grant	<b>40176.00</b>	40176.00		
WDC Coronation Fund	<b>0.00</b>	380.00		
WCC Amenity	<b>780.00</b>	889.01		
VAT - Recoverable	<b>2900.00</b>	3881.91		
Wayleave payment	<b>42.00</b>	42.02		
WCC - Lengthsman - March 23	<b>0.00</b>	145.55		
WCC - Lengthsman	<b>2120.00</b>	1708.50		
<b>Total</b>	<b>46018.00</b>	<b>47222.99</b>		
<b>Payments</b>				
Staff costs inc HMRC and NI	<b>10384.00</b>	9388.79	995.21	90%
Clerical/Admin Expenses	<b>700.00</b>	624.15	75.85	89%
Training	<b>300.00</b>	340.00	-40.00	113%
Subscriptions	<b>1125.00</b>	1119.30	5.70	99%
PC Insurance	<b>1035.50</b>	1035.43	0.07	<b>100%</b>
Audit Fees	<b>550.00</b>	515.00	35.00	94%
Grant/Donation.	<b>2300.00</b>	1240.44	1059.56	54%
Village Newsletter	<b>2250.00</b>	1829.48	420.52	81%
Website	<b>250.00</b>	228.00	22.00	91%
Contract Maintenance PF	<b>2000.00</b>	1326.00	674.00	66%
Play Insp: + Asset Maint PF	<b>800.00</b>	748.03	51.97	94%
Contract maintenance JO	<b>1081.00</b>	400.00	681.00	37%
Ann. Inspect+ Assets JO, Lease	<b>850.00</b>	946.50	-96.50	<b>111%</b>
Planters	<b>2200.00</b>	1856.00	344.00	84%
Street Lighting	<b>2706.00</b>	1424.40	1281.60	53%
Litter/Dog bins	<b>600.00</b>	534.72	65.28	<b>89%</b>
Xmas Tree	<b>720.00</b>	720.00	0.00	<b>100%</b>
Projects BT Kiosk	<b>300.00</b>	0.00	300.00	0%

## HARVINGTON PARISH COUNCIL.

Lengthsman (PC Contribution)	<b>1000.00</b>	484.05	515.95	48%
Maintenance assets	<b>2694.00</b>	1777.50	916.50	66%
Amenity Contract+ Trees	<b>6000.00</b>	5249.00	751.00	87%
Contingency	<b>1974.50</b>	1669.54	304.96	85%
VAT recoverable (Actual)	<b>3600.00</b>	3635.44	-35.44	<b>101%</b>
CLG Project	<b>500.00</b>	0.00	500.00	0%
Kings Coronation	<b>530.00</b>	530.00	0.00	<b>100%</b>
Transfer to reserves	<b>0.00</b>	30243.04	0.00	
Defibrillator	<b>500.00</b>	198.24	301.76	40%
Annual Event (PC Feb 23)	<b>1603.00</b>	1602.82	0.18	<b>100%</b>
	<b>48553.00</b>	<b>69665.87</b>	<b>9130.17</b>	
WCC PL (2023-24)	2,223.95	2223.95	0.00	<b>100%</b>
WDC - F.Allev	1103.75	219.00	884.75	20%
WDC - NP Grant	1563.12	0.00	1563.12	0%
WDC CIL	0.00	0.00	0.00	0%
<b>TOTAL</b>	<b>53443.82</b>	<b>72108.82</b>	<b>11578.04</b>	

Treasurers Account: 01.04.23	44107.07	
Income received	47222.99	<b>Business A/C: £68899.16</b>
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Minus payments	72108.82	<b>Total in A/C: £88120.40</b>
<b>Total</b>	<b>19221.24</b>	