

Harvington Parish Council

HEALTH AND SAFETY POLICY

Harvington Parish Council recognises and accepts its responsibility for providing a safe and healthy environment for its members; employee; volunteers; visitors; and for anyone affected by its activities.

The Council maintains this policy for the management of health and safety as its top priority and will do all that is reasonably practicable to ensure effective organisation and planning are established and maintained.

The Council will also ensure that appropriate and effective audit and review mechanisms are used to inform the work of the Council, which undertakes to commit appropriate resources to manage health and safety.

Our statement of general policy, below, is based upon that required by the Health and Safety at Work Act (1974). Although the Council has a single employee, the principles of the Act and its underpinning Regulations, as later published, are taken by the Council as a minimum requirement for the safe and effective management of the Council and its activities.

Our statement of general policy is to:

- Provide adequate control of the health and safety risks arising from our activities;
- Consult with the employee on matters affecting their health and safety;
- Provide and maintain safe equipment and protective wear, where applicable;
- Provide sufficient information and instruction to volunteers and visitors as far as is reasonably practicable;
- Ensure the employee (and volunteers) are competent in their Council-related activities, and to provide adequate training as far as is reasonably practicable;
- Prevent accidents and activity-related ill health as far as is reasonably practicable;
- Maintain safe and healthy conditions for conducting the Council's business and the public facilities it provides; and
- Review and revise this Policy as necessary, at regular intervals, but at least annually.

Date of Policy: September 2026

Recommending Committee/Group: Finance & General Purposes Group

Date of recommending committee/group meeting: 1 September 2026

Policy version reference: v1 2026

Supersedes: Health & Safety Policy (11 September 2024)

Final Approval: Full Ordinary Parish Council Meeting

Policy effective from: 9 September 2026

Date for next review: September 2027