

## HARVINGTON PARISH COUNCIL.

### Minutes of the Ordinary Parish Council meeting held in Harvington Village Hall on Wednesday July 10th, 2024 at 7.45 pm.

<b>Present:</b>	Cllrs. Mr. Salter, Chair, Mrs. Allison, Mr. Baugh, Mrs. Ball, Ms. Smith, Mr. Colebrook, Mr. Jones and Mr. Redman. <b>In attendance:</b> Mr. Barbour (Newsletter Editor) and Clerk, Mrs. Holland.
<b>25.</b>	<b>Apologies received and accepted:</b> Cllrs. Mr. Hurdman.
<b>26.</b>	<b>Interests/Dispensations:</b> Nil declared.
<b>27.</b>	<b>County Cllr ;Dist. Cllr.</b> Nil received. <b>Police report:</b> West Mercia Police Community Charter have previously sent out forms for the Council to record your `priorities. The format is changing for this quarter, to hopefully simplify things further. When you have identified your priorities for the period June – August 2024, that you simply reply to this email, with the priorities.
<b>Public Question Time:</b> Meeting suspended at 7.50pm, reconvening at 8.00pm. Notes appended to these minutes.	
<b>28.</b>	<b>Minutes:</b> Proposed by Cllr. Mr. Baugh, seconded by Cllr. Mr. Colebrook and <b>resolved</b> by all those present that the Minutes of the Ordinary Parish Council Meeting held on the 12.06.24 be adopted. Duly signed by the Chair.
<b>29.</b>	<b>Clerk report:</b> a) <u>SWDP Review</u> – Village Facilities & Rural Transport Survey. Update completed/returned. b) <u>Report of van</u> – Parked in land off the old Evesham Road. c) <u>Road Closure:</u> Proposed Order: to close that part of C2011 Village Street from its junction with U44012 Hughes Lane to its junction with U44008 Finch Lane for Installation of gas service by Wales & West Utilities Ltd. Exemptions: to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken. Alternative route: U44007 Village Street, U44010 Station Road, C2011 Station Road, U44005 Church Street and vice versa. <b>Maximum duration:</b> 18 Months. <b>Anticipated duration:</b> 4 days Commencing: 30 July 2024. d) <u>Update from Traffic Management</u> regarding warning signage in regard to Deer crossing. In order for signs to be placed there needs to be a lot of evidence of strikes and tracks to show a regular rut before signs will be installed. I can only advise that evidence is noted by the Parish over time and reapply. Chairman to inform the resident that raised the issue. e) <u>Chairman and Clerk</u> spoke to a member of the Shop in Leys Road re the damaged bench which was immediately removed. f) <u>Station Road Notice Board:</u> Cannot open public side. To be inspected by Cllr. g) <u>Letter written to owner of hedge</u> as obstructing the footway along Village Street. h) <u>West Mercia Police &amp; Crime Commissioner questionnaire:</u> Emailed to all Councillors to either complete themselves or as a Council. Decision required. I) <u>Final recommendations</u> for the Worcestershire County Council Boundary changes published. j) <u>Bye-election</u> for vacant District Councillor post to be called. Once called the bye election has to be held within 35 days. k) <u>Email received form the School</u> thanking the Parish Council for the donation towards the memorial fund for the headteacher.
<b>30.</b>	<b>Cllr's report:</b> a) <u>Playing Field Refurbishment:</u> Wychavon Rural Fund application withdrawn. No update received on progress to date.

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	b) <u>Update Harvington Neighbourhood Plan</u> : Cllr. Ms. Smith reported that Wychavon District Council could not progress with the project whilst the Election process was taking place. Regulation 16 consultation is now in progress to the 19th August 2024.
<b>31.</b>	<b><u>Council Matters considered:</u></b>
31.1	<u>Three Police priorities for the period June – August 2024</u> : 1. Parking on double yellow lines, on the Village Green, blocking residents access from 8.45am to 9.00am and from 3.45pm to 4.15pm. Two other issues with further details to be sent to the Clerk by Cllr. Ms. Smith.
31.2	<u>Retention of Harvington Trust Fund files</u> : Agreed by all that any files held by the Council be destroyed.
31.3	<u>Annual Play Inspections report</u> : Report duly noted. Minor issues need attention, Clerk to circulate to members.
31.4	<u>Amenity Contract.</u> a) Online meeting with Estates Manager at Rooftop Housing Association, RHA, who apologised for not being in touch with the Council. They have recently carried out a review of all land owned by them in Harvington. The grass area outside Leys Road 1-10 belongs to Worcestershire County Council. The grass area in Blakenhurst has been confirmed as being the responsibility of RHA who will continue with the maintenance. b) Request from Worcestershire Highways for the Parish Council to take on the extra verge cut along Leys Road discussed. It was <b>resolved</b> by all that the Council would take on the Leys Road verge with financial assistance from Worcestershire County Council. Frequency of cuts will be reviewed towards the end of the year.
31.5	<u>Cycleway Project.</u> a) Presentation given by Cllrs. Ms. Smith and Mr. Jones highlighting the full route of the cycleway. A letter of support for the project has been promised by County Cllr. Mrs. Gretton, not yet received. It was explained that there are <b>no</b> plans, by the Parish Council, to take on the ownership of the land that the cycleway runs over. b) <b>Resolved</b> by all to support the proposal for a joint application to be submitted to Worcestershire County Council, for a new right of way for the cycleway, by Harvington Parish Council, Norton & Lenchwick Council and the Two Shires Greenway.
<b>32.</b>	<b><u>Financial Matters:</u></b>
32.1	<b>Resolved</b> to approve the following: Schedule of payments and expenses.
32.2	<b>Resolved</b> to approve the following: Summary of Accounts to 08.07.24.
<b>33.</b>	<b><u>Planning Matters:</u></b>
33.1	<b><u>Planning Application:</u></b> W/24/01230/ADV Coach & Horses, Station Road, Harvington. <b><u>Proposal:</u></b> Illuminated and Non-illuminated signs to exterior of the building and 4 no. flood lights. <b><u>Comments:</u></b> 1. Potential light pollution. 2. Would request that the new signage, proposed on the front of the property, i.e. Pony & Trap be more in keeping with the present sign showing a 'Coach & Horse'. 3. Close to the conservation area. 4. Majority of the lights, as well as the illuminated menu boards, face onto Church Street.
33.2	<b><u>Planning Correspondence received duly noted:</u></b> W/24/00484/LB The Grange, Grange Lane, Harvington. <b>Proposal:</b> Replacement of 8 existing single-glazed sash windows (comprising a total of 12 upper sash windows and 12 lower sash windows) with identical timber sash windows but with slimline double glazing and sash horns for the upper sashes. The proposal only relates to the sliding sash windows and not the sash frames. <b>Permission: Granted.</b>

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Meeting closed at 8.55 pm.

**Signed by the Chairman:** ..... **September 11<sup>th</sup> 2024.**

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**Public Question Time:**

*a) Following District Councillor Bradley Thomas success at being appointed as the Parliamentary Candidate for Bromsgrove, the Editor of the Newsletter was asked to thank him for his work in Harvington, in the next edition.*

*b) Apparently Wychavon District Council are no longer sweeping the roads.*

*c) Number of weeds need to be cleared in Orchard Place.*

*d) Glider planes, from Bitmarsh, are causing a noise disturbance when flying close to the Village.*

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**Summary of A/C July 24.**

Harvington Parish Council 2024-25				
	<u>Budget 2024/25</u>	<u>Receipts/ Payments</u>	<u>Variance</u>	<u>% Spent</u>
<b>Receipts</b>				
Precept inc WDC Grant	40555.00	20278.00	-20277.00	
WCC Amenity	900.00	915.68	15.68	
VAT - Recoverable	4000.00	3943.36	-56.64	
Wayleave payment	43.00	0.00	-43.00	
WCC - Lengthsman March 24.	612.00	0.00	-612.00	
WCC - Lengthsman 2024-25	<b>2335.15</b>	432.00	-1903.15	
Transferred from reserves	0.00	410.50	410.50	
<b>Total</b>	<b>48445.15</b>	<b>25979.54</b>	<b>-22465.61</b>	
<b>Payments</b>				
Staff costs inc HMRC and NI	<b>12000.00</b>	3046.43	20277.00	25%
Clerical Expenses	<b>500.00</b>	146.75	353.25	29%
Admin Expenses	<b>500.00</b>	38.70	461.30	8%
Training	<b>500.00</b>	30.00	470.00	6%
Subscriptions	<b>1200.00</b>	1010.95	189.05	84%
PC Insurance	<b>1055.00</b>	0.00	1055.00	0%
Audit Fees	<b>800.00</b>	219.90	580.10	27%
Grant/Donation.	<b>3000.00</b>	250.00	2750.00	8%
Website	<b>300.00</b>	0.00	300.00	0%
Village Newsletter	<b>2300.00</b>	551.19	1748.81	24%
Amenity Contract maintenance PF	<b>2635.00</b>	652.00	1983.00	25%
Play Insp: + Asset Maint PF	<b>800.00</b>	0.00	800.00	0%
Amenity Contract Maintenance JO	<b>870.00</b>	0.00	870.00	0%
Ann. Inspect+ Assets JO, Lease	<b>2000.00</b>	89.84	1910.16	4%
Planters	<b>2500.00</b>	707.00	1793.00	28%
Street Lighting	<b>2750.00</b>	0.00	2750.00	0%
Litter/Dog bins	<b>600.00</b>	530.23	69.77	88%
Xmas Tree	<b>750.00</b>	0.00	750.00	0%
Projects BT Kiosk	<b>0.00</b>	0.00	0.00	0%
Defibrillator	<b>200.00</b>	0.00	200.00	0%

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Lengthsman (PC Contribution)	500.00	0.00	500.00	0%
Maintenance assets	3000.00	50.00	2950.00	2%
Amenity Contract+ Trees	6500.00	2290.00	4210.00	35%
Contingency	0.00	0.00	0.00	0%
VAT recoverable (Actual)	3000.00	1061.22	1938.78	35%
	<b>48260.00</b>	<b>10674.21</b>	<b>48909.22</b>	
Transferred from reserves	410.50	410.50	0.00	
WCC PL (2024-25)	2,335.15	432.00	1903.15	18%
WDC - Fl. Allev.	799.75	36.00	763.75	2%
WDC - NP Grant	1428.16	0.00	1428.16	0%
<b>TOTAL</b>	<b>53233.56</b>	<b>11552.71</b>	<b>53004.28</b>	

Treasurers Account: 01.04.24	11766.24	
Income received	25979.54	
Minus payments	11552.71	
<b>Total</b>	<b>26193.07</b>	
<b>01.07.24</b>	<b>26193.07</b>	
Less unrepresented payments	-32.63	
Less grant allocations	-1903.15	WCC P/L
	-763.75	Fl. Allev.
	-1428.16	WDC NP
<b>Sub total</b>	<b>22065.38</b>	
<b>Business A/C:</b>	<b>68935.97</b>	
<b>Total in A/C</b>	<b>95129.04</b>	

### **Payments & Expenses July 24.**

Ref:	Payee	Details	Net	VAT	TOTAL
	Clerk salary and expenses	July 24.	843.07	0.00	843.07
	HMRC	NI +Tax	231.13	0.00	231.13
	Worcestershire CALC	Councillor training ( Chairmanship Cllr. BA.	35.00	7.00	42.00
	Limebridge Rural Services Ltd	June work.	1455.00	291.00	1746.00
	Printright Ltd	June Newsletter.	183.73	2.90	186.63
	Play Inspection Company Ltd	Annual Play Inspections x 2.	218.00	43.60	261.60
	S. Skeys	Lengthsman June 24 inc Flood Alleviation.	243.00	0.00	243.00
	Ms. J. Smith	School Prize.	20.00	0.00	20.00
	<b>TOTAL</b>		<b>3228.93</b>	<b>344.50</b>	<b>3573.43</b>
	<b>Payments already paid</b>				
P24-25	Cllr. Mr. Colebrook	Purchase brass screws Jubilee Orchard.	4.84	0.00	4.84
P24-26	Wychavon District Council	Annual costs Bins JO; Leys Rd,CH,S/Lane).	282.18	56.44	338.62
	<b>TOTAL</b>		<b>287.02</b>	<b>56.44</b>	<b>343.46</b>
	<b>Receipts received.</b>				
R24-5	Worcestershire CC	Parish Lengthsman May work.	216.00	0.00	216.00
R24- 6	Worcestershire CC	Amenity Mowing Grant.	915.68	0.00	915.68
	<b>TOTAL</b>		<b>1131.68</b>	<b>0.00</b>	<b>1131.68</b>