

# HARVINGTON PARISH COUNCIL.

Clerk Mrs. J White – Tel: 07746 948392  
19 Oak Tree Lane, Cookhill, Alcester, B49 5LH.

Email: [clerk@harvington-pc.gov.uk](mailto:clerk@harvington-pc.gov.uk) Website: <https://www.harvington-pc.gov.uk/>

## **HARVINGTON PARISH COUNCIL.**

**An Ordinary Parish Council meeting will be held Wednesday 10 September 2025 at 7.45pm to be held in the Village Hall, Harvington. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this Agenda or for future consideration.**

### **AGENDA**

**1. To consider apologies and to approve reasons for non-attendance.**

**2. Interests/Dispensations:**  
a) Register of Interests: Councillors are reminded of the need to update their register of interests.  
b) To declare any Disclosable Pecuniary Interests in terms on the agenda and their nature.  
c) To declare any Other Disclosable Interests in items on the agenda and their nature.

**3. To receive reports from: County Cllr., District Cllr., Neighbourhood Watch Co-Ordinator and the Police.**

#### **The meeting will be adjourned for Public Question Time.**

The time allocated is at the discretion of the Chairman and all communication should be through the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

**4. To approve the Minutes of the Ordinary Parish Council Meeting held on 09.07.25.**

**5. Clerk's report:**  
a) **Ditch reported, Leys Road:** Drainage Officer, Wychavon District Council, attended site and confirmed the ditch bed is level with the culverts each side and the culverts are exposed. The vegetation is standard for summer growth. The system doesn't seem to impede proper flow, therefore, no Notice served. Further report from resident, and matter referred back to Highways for response to resident.  
b) **Worcestershire Highways:** Highways Officer confirmed start date programmed for 11<sup>th</sup> August for the flood alleviation ditch along Evesham Road, to clear the ditch and improve as much as they can whilst they are on site, but will be restricted by nearby trees, services and the Gas control room that sits at the very edge of the ditch. They are also looking at constructing a small bund on the side of the ditch but the gas plant may restrict what they can physically do. Bailey Civils will be carrying out the works on behalf of Ringway. A trash screen is also planned but may have to be fitted retrospectively if not available by the scheme date. Officer will check with progress on this with our contractor.  
c) **Brickyard Cottages:** Following a request to Highways on 22.7.25, an Officer visited the site and reported that they need to side-out this footway. No date as yet but there is a possibility of work being undertaken this financial year.  
d) **Playing Field:** reported by Cllr. Mr Powell, during inspection of suspect piece of material, possibly asbestos in the area. Mr Powell wore protective gear to triple wrap the item in and arranged disposal at the tip. There have also been reports of smoking on the playing field - PCSO

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	<p>informed, more detailed information would be helpful to PCSO (eg time/date, description of individuals, etc).</p> <p>e) <b>Footpath, Orchard Walk:</b> Highways Officer informs that the path appears not to have yet been handed over to the Rights of Way Team. The problem with the path could be that the stone was not laid in the right conditions. No other issues raised where this type of path has been used before.</p> <p>f) <b>Footpath opposite Manor Farm Lakes:</b> requested clearance from Highways 11.7.25</p> <p>g) <b>Loss of two fruit trees, Jubilee Orchard:</b> reported to maintenance contractor 24.7.25</p> <p>h) <b>Road Sweeping:</b> confirmation that sweeping takes place 1-2 times/year, logged with WDC.</p> <p>i) <b>Severn Trent pipes replacement:</b> planned replacement of pipes along Village Street and Leys Road (due to finish 2026).</p> <p>j) <b>Road Closure notices:</b></p> <ul style="list-style-type: none"> <li>- (C2011 Village Street, Harvington) (Temporary Closure) Order 2025 Proposed Order: to close that part of C2011 Village St from its junction with U44015 Ragley Rd to its junction with U44016 Myatts Field. Reason: Footway reconstruction by WCC. Anticipated duration 15 – 20 September 2025.</li> <li>- (C2011 Leys Road, Harvington) (Temporary Closure) Order 2025 Proposed Order: to close that part of C2011 Leys Rd from its junction with B4088 Evesham Rd to its junction with C2117 Handgate Ln. Reason: Carriageway resurfacing by WCC Exemptions: to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken. Anticipated duration: 2 days commencing: 25 September 2025</li> </ul> <p>k) <b>Police Response to speeding in the Village:</b> Thanked for raising this concern. Further information is required to assist the Police with speeding vehicles through the village, eg days/times this is happening, vehicle descriptions, VRMs?</p> <p>l) <b>Judicial Review Outcome:</b> approved consent order obtained.</p>
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<b>6.</b>	<b>Cllr. &amp; Representative Reports:</b>
6.1	Play Refurbishment report: update on progress (Cllrs. Mrs Allison, Mrs Ball and Mr Powell).
6.2	20 is Plenty: Cllr. Mr Powell.
6.3	Asset Management Report: Cllr. Colebrook.
6.4	Neighbourhood Plan: Minutes from July 2025.

<b>7.</b>	<b>Council Matters: to consider the following:</b>
7.1	Ground Maintenance Contract: Quotes x2 received for the Community Land, Orchard Walk.
7.2	Vehicle Activated Sign – Leys Road: Lengthsman reported that the sign is no longer working.
7.3	Update S106 funds: Expiry of funds is normally 7 years from receipt of the money (November 2023). The WDC system shows 10 years. Repayment clause in the s106 agreement needs to be checked. Applications must be submitted at least 6 months before expiry, as they need to be reported to the Communities and Funding Panel and rubber stamped by Exec Board.
7.4	Bus Shelter design and installation: consideration of options presented.
7.5	Playing Field table: top needs attention/sanding.
7.6	Playing field 'No Smoking' sign: larger sign
7.7	Cllr. Mr Baugh: division of responsibilities
7.8	Newsletter Editor Resignation: effective September 2025.
7.9	Neighbourhood Plan: Quotes received from APS and Brodie Planning Associates.
7.10	Orchard Car Park replacement surface: Limebridge response.

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<b>8.</b>	<b>Financial Matters: to consider the following:</b>
8.1	<u>Schedule of payments and summary of accounts to 31.08.25.</u>
8.2	<u>External Audit: Update.</u>
8.3	<u>Two quotes received: Removal of Plinths Playing Field area.</u>
8.4	<u>Two Quotes received re: Council Insurance</u>
8.5	<u>Quote for Harvington Newsletter: A4 and A5 options</u>
8.6	<u>Quote for Playing Field Springer equipment: consider repair/replacement.</u>
8.7	<u>Redirection of 'pc.org.uk' email address: invoice to continue with redirection.</u>
8.8	<u>Judicial Review: future legal provision.</u>
<b>9.</b>	<b>Planning.</b>
9.1	<u>To note application dealt with by delegated authority: W/25/01162/FUL One Oldfields Cottages, 26 Village Street, Harvington. <b>Proposal:</b> Erection of 2 Dormer Bungalows. <b>Comments:</b> No objection to the development but the main concerns remain. These include:</u> <ul style="list-style-type: none"><li>- The site looks congested.</li><li>- Concern about pedestrian safety, specifically for people with mobility issues due to the length of the drive, its surface finish and suitable for wheel chair; also the visibility at the bend in the driveway should be improved.</li><li>- The length of the driveway and the turning area may be a hazard for larger emergency vehicles and other service vehicles (particularly when reversing in or out).</li><li>- Over-looking from adjoining properties needs to be double- checked although the single story development is better.</li><li>- Access road should have a proper hardstanding near to the public highway and not all gravel.</li><li>- There needs to be the facility for electric vehicle charging points, in accordance with the Neighbourhood Plan.</li></ul>
9.2	<u>To note application dealt with by delegated authority: W/25/015621/HP Peace and Plenty, Station Road, Harvington. <b>Proposal:</b> Single storey rear extension, two storey side extension and new garage. <b>Comments:</b> Harvington Parish Council has some concerns about the proposed garden development and feels it must object to the proposed garage and store with regards to its size and over-dominant and visually intrusive feature when viewed from the roadside. The side extension to the main property also protrudes beyond the building line into the front garden offering no public benefits to the public passing on what is the main public thoroughfare through the village and its close proximity to the adjoining conservation areas. As such the development fails to protect the visual amenity and character of the area and is contrary to Policies SWDP6, SWDP21, SWDP24 of the South Worcestershire Development Plan and Policies EH3 and EH4 of the Harvington Neighbourhood Plan. It is noted the applicants made no approach to the parish council with regards any consultation on compliance with the Harvington Neighbourhood Plan.</u>
<b>10.</b>	<b>Correspondence circulated to members:</b> <ul style="list-style-type: none"><li>a) Severn Trent Councillor Summer Newsletter 17.7.25</li><li>b) Worcestershire CALC survey re unitary authorities 11.8.25</li><li>c) Neighbourhood Watch Aug 2025 newsletter 11.8.25</li><li>d) West Mercia Fraud Bulletin 11.8.25</li><li>e) Wychavon Parish Matters 18.8.25</li><li>f) Worcestershire CALC Newsletter 20.8.25</li><li>g) NALC Events newsletter 21.8.25</li><li>h) Clerk's Newsletter 1.9.25</li></ul>

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	i) Free information signposting session 1.9.25 j) West Mercia PCC August Newsletter 1.9.25 k) CALC September 2025 Health & Wellbeing Newsletter 3.9.25 l) NALC Events Newsletter 3.9.25 m) West Mercia Fraud & Scam Bulletin 3.9.25
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**11. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960** it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this Agenda:  
Statement from Chairman  
Clerk's salary (COL award).

**Circulation: All members of the Parish Council; District and County Councillors.  
Dated: 3 September 2025 Signed: Mrs J White (Clerk).**

### Supporting Papers for Meeting:

No:	<u>All documents marked* circulated via One Drive link 3.9.25</u>	<u>Position</u>
Agenda No: 4	Draft Minutes July Parish Council.*	For approval.
Agenda No: 6.3	Asset Management report*	For consideration.
Agenda No: 6.4	HNP Notes from Meeting*	To note.
Agenda No: 7.1	Ground Maintenance Contract quotes*	For approval.
Agenda No: 7.4	Bus Shelter design and installation*	For consideration.
Agenda No: 7.5	Table top playing field*	For consideration.
Agenda No: 7.8	Newsletter resignation*	For consideration.
Agenda No: 7.9	Quotes for HNP – APC and Brodie*	To note.
Agenda No: 7.10	Orchard car park surface replacement*	For consideration.
Agenda No: 8.3	Quotes for plinth removal*	For approval.
Agenda No: 8.4	Quotes for Council Insurance*	For approval.
Agenda No: 8.5	Quote for Newsletter printing A4 / A5*	For consideration.
Agenda No: 8.6	Quote Springer Equipment*	For consideration.
Agenda No: 8.7	Redirection of email address*	For consideration.
Agenda No: 8.8	Quote for future legal/barrister costs*	For approval.