

HARVINGTON PARISH COUNCIL.

Clerk Mrs. J White – Tel: 07746948392
19 Oak Tree Lane, Cookhill, Alcester, B49 5LH.
Email: clerk@harvington-pc.gov.uk Website: <https://www.harvington-pc.gov.uk/>

HARVINGTON PARISH COUNCIL.

An Ordinary Parish Council meeting will be held Wednesday 12 November 2025 at 7.45 pm to be held in the Village Hall, Harvington. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this Agenda or for future consideration.

AGENDA

1.	<u>To consider apologies and to approve reasons for non-attendance.</u>
2.	<u>Interests/Dispensations:</u> a) <u>Register of Interests:</u> Councillors are reminded of the need to update their register of interests. b) <u>To declare any Disclosable Pecuniary Interests in terms on the agenda and their nature.</u> c) <u>To declare any Other Disclosable Interests in items on the agenda and their nature.</u>
3.	<u>To receive reports from</u> County Cllr., District Cllr., Neighbourhood Watch Co-Ordinator and the Police.
<u>The meeting will be adjourned for Public Question Time.</u>	
4.	<u>To approve the Minutes of the Ordinary Parish Council Meeting</u> held on 8.10.25.
5.	<u>Clerk's report:</u> a) <u>Leys Road resurfacing:</u> resurfacing has been partially completed, awaiting a completion date from Highways/Severn Trent. Eroded pathway has also been reported for remedial works near Oak Tree Road; awaiting completion date. b) <u>Play equipment installation:</u> toddler unit partly installed October 2025 and goal posts remedied. c) <u>Bus Shelter – Village street:</u> awaiting update re. installation date. d) <u>Path at Lion Court:</u> requested visit from Countryside Team to site to assess path condition; awaiting a date when they will assess the site 23.10.25. e) <u>B4088 siding out:</u> Request to Highways to side out footpath between Harvington Lodge Farm and The Brickyard 8.10.25. f) <u>Report of dog waste:</u> A request for dog waste to be picked up in Orchard Place and the fields along/nearby to the Jubilee new housing estate. g) <u>Report of overgrown verges/brambles, lane off Leys Road:</u> reported to Rooftop 27.10.25. h) <u>Rubbish at the top of Crest Hill:</u> reported 27.10.25 and removed by parish council. i) <u>Parking concerns Alcester Road and Station Road:</u> reported to PCSO 27.10.25. j) <u>Evesham Road safety concern:</u> reports of large numbers of ducks crossing the road, near to Salford Hall, drivers to be vigilant when driving through this area.
6.	<u>Cllr. & Representative Reports:</u>
6.1	<u>Play Refurbishment report:</u> update on progress (Cllrs. Mrs. Allison, Mrs. Ball and Mr. Powell).
6.2	<u>Neighbourhood Plan update:</u> (Cllr. C Jones).
7.	<u>Council Matters: to consider the following:</u>
7.1	<u>Update S106 funds:</u> Committee required, to continue with play refurbishment/further developments - deferred from previous meeting.
7.2	<u>Neighbourhood Plan minutes:</u> To note.
7.3	<u>Neighbourhood Plan newsletter:</u> Newsletter to be reviewed and agreed, ready for distributing.

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7.4	Grievance Policy: update to be reviewed and if agreed, implemented.
8.	Financial Matters: to consider the following:
8.1	Schedule of payments and summary of accounts to 10.11.25.
8.2	Balances & Reserves Policy: To be reviewed and approved to 10.11.25.
8.3	Internal Audit: To consider proposed Auditor and cost.
8.4	Planters: quotes for replacement, and to review the condition and need for planters. Quotes for replacement to be considered. Further costs include soil, preservative, liner, and labour.
8.5	Orchard Fence posts: quotes for replacement of fence posts.
8.6	Budget 26-27: Draft budget for review.
8.7	Microsoft 365 license renewal: Due November 2025 £84.99 (annual agreement).
8.8	Alcester Road Bus Shelter: replacement panels cost.
8.9	Christmas Tree: Installation of Village's Christmas Tree.
8.10	HNP newsletter: printing cost quote.
9.	Planning.
9.1	To note application dealt with by delegated committee: W/25/02185/FUL Land at (Os 0497 4920) Evesham Road. Proposal: Full Planning Permission for the proposed residential development of 9 dwellings. Comments: HPC have reviewed the documentation and note that the site is generally well laid out in terms of visual aspects and sustainability, with the new build being a good distance from the existing houses in Orchard Place. The PC welcomes the use of Lias stone plinths and yellow bricks above the windows, as well as the inclusion of solar panels on garage roofs and the parking for residents and visitors. The HPC have also observed a gap on the plans for the estate road layout, that would provide access to the fields beyond the development. HPC feels that the road layout should be reconfigured to ensure the development cannot be used as an access road to further development on all sides in the future. Additionally, HPC are concerned that the two mature oak trees on the highway verge (Evesham Road), which are situated either side of the access road, should remain in place and undisturbed, as they form part of an avenue and entrance to the village. HPC strongly requests that these trees are not removed and should be protected. The crowns of the trees have been raised so should not affect visibility splays. HPC would also like to raise the point that careful thought should be given to the nature of the border with the surrounding fields, in respect of this application.
9.2	To note application dealt with by delegated committee: W/25/02234/PIP Land at (Os 0452 4957) Leys Road Proposal: Permission in principle for proposed residential development of up to 9 bungalows. Comments: HPC feel that this development is outside the development boundary of the village. The design statement argues the need for accessible homes for 65y+ residents and claims there is 'safe pedestrian connectivity'. However, the PC are concerned that there is no footpath from this development of bungalows to the entry point of the village (see attached photos). Furthermore, the road's speed limit and the fact that the exit to the site is opposite another road entrance, is hazardous and does not suggest safe access for the older residents, which the development appears to be targeting. If this application is to be agreed, the PC strongly request that the trees on the verge are retained, as they form part of the visual access/entrance to the village. The PC would also like the planning decision to be mindful to incorporate measures to prevent parking on the road outside the properties, as the properties would be located on a 60mph part of the road. To ensure local flooding issues are not worsened, there needs to be a detailed evaluation of the impact of the development and the effectiveness of the proposed attenuation reed beds. The design statement says the development will 'prioritise' bungalows as part of the housing mix, but elsewhere in the statement, seems to suggest that it will be

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	comprised wholly of accessible bungalows. The PC strongly feel is not just a matter of fine detail, it needs to be clear and consistent throughout the design statement. Finally, the concerns expressed by the neighbouring residents should be directly addressed by the developer.
9.3	<p>To note application dealt with by delegated committee: W/25/02242/NMA Magnolia, Village St.</p> <p>Proposal: Permission for non-material change. Comments: Objection. The Parish Council are concerned that the change to the extension at this property constitutes a material change, especially given the limited space between these properties. After reviewing the original plans, these showed an apparent gap around the property and it was noted the plans did not lie on the boundary line. Therefore, a difference of over 1 metre could affect neighbour amenity in terms of loss of light as well as maintenance access. The neighbour had raised concerns regarding a loss of light and privacy in response to the original application, which could well be compounded by the changes made.</p> <p>The Parish Council requests that this application is carefully reviewed, in detail, to ascertain whether or not it conflicts with existing planning rules with regard to size, maintenance access and impact on neighbours, and to ensure it fully complies with due planning procedures.</p>
10.	<p><u>Correspondence circulated to members:</u></p> <ul style="list-style-type: none">a) Neighbourhood Watch Our News newsletter – 8.10.25b) NALC Chief Executive's bulletin – 13.10.25c) Worcestershire CALC Update 25/04 – 13.10.25d) Worcestershire CALC Health & Wellbeing newsletter – 13.10.25e) NALC Events newsletter – 13.10.25f) Chief Executive's bulletin – 13.10.25g) Town Parish Councils Website October newsletter – 13.10.25h) Wychavon Residents' Survey 2025 – 13.10.25i) NALC Chief Executive's Briefing – 20.10.25j) CALC AGM & Survey Local Government Reorganisation – 20.10.25k) NALC 2025 Governance elections – 22.10.25l) NALC Chief Executive's bulletin – 27.10.25m) NALC Chief Executive's bulletin – 03.11.25n) West Mercia Crime bulletin – 03.11.25o) Heart of England Forest bulletin – 05.11.25p) Worcestershire CALC Health & Wellbeing newsletter – 05.11.25

Circulation: All members of the Parish Council; District and County Councillors.

Dated: 5 November 2025

Signed: Mrs J White (Clerk)

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Supporting Papers for Meeting.

<u>Min: No:</u>	<u>All documents sent by One-Drive link</u>	<u>Position</u>
Agenda No: 4	Draft Minutes October Parish Council	For approval.
Agenda No: 7.2	HNP meeting minutes	To note.
Agenda No: 7.3	HNP proposed newsletter to residents	For approval.
Agenda No: 7.4	Grievance Policy update (current and proposed versions)	For approval.
Agenda No: 8.3	Quote for Internal Auditor	For approval.
Agenda No: 8.4	Quotes for replacement planters	For approval.
Agenda No: 8.5	Quotes for replacement posts (JO) x1	For approval.
Agenda No: 8.6	Budget 2026-27 for approval	For consideration.
Agenda No: 8.7	Microsoft 365 license renewal	For approval.
Agenda No: 8.8	Quote for replacement Panels	For approval.
Agenda No: 8.10	Quote for HNP resident's newsletter printing	For approval.