

# HARVINGTON PARISH COUNCIL.

Clerk Mrs. J White – Tel: 07746948392  
19 Oak Tree Lane, Cookhill, Alcester, B49 5LH.  
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## **HARVINGTON PARISH COUNCIL.**

**An Ordinary Parish Council meeting will be held Wednesday 14 January 2026 at 7.45 pm to be held in the Village Hall, Harvington. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this Agenda or for future consideration.**

### **AGENDA**

**1. To consider apologies and to approve reasons for non-attendance.**

**2. Interests/Dispensations:**

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in terms on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

**3. To receive reports from: County Cllr., District Cllr., Neighbourhood Watch Co-Ordinator and the Police.**

**The meeting will be adjourned for Public Question Time.**

**4. To approve the Minutes of the Ordinary Parish Council Meeting held on 10.12.25.**

**5. Clerk's report:**

- a) Uneven footpath: reported to WCC Public Rights of Way Officer (514B) 3.12.25
- b) Removal of roadworks signage: reported to Highways 3.12.25
- c) Fly-tipping on parish boundary, nr Leys Road: reported to WDC 5.12.25
- d) Pill box, near Offenham Locks: a number of building/monument protection options investigated but in conclusion, none are viable for the parish council to move forward with.
- e) Fence posts: have been replaced by the contractor at the Orchard.
- f) Track alongside village hall: reported to PROW 15.12.25 for review. Advised they will inspect the report within an aim of 4 weeks, and if remedial works are required, if not urgent, they will be scheduled within the rolling programme of maintenance/improvement.
- g) Orchard carpark surface: no further update from Highways, pending assessment.
- h) Fallen trees, Jubilee Orchard: Contractors assessed the naturally-seeded wind-fallen trees and confirmed they are not likely to be salvageable. Contractor to make safe and presentable.
- i) Interest rates: 0.1% reduction in rate for business instant access account (wef 20.1.26).
- j) Fly-tipping, Alcester Road: reported to WDC 22.12.25, aiming to be cleared January 202.
- k) Vehicle Activated Sign, Crest Hill: maintenance needed, reported to Lengthsman 22.12.25.
- l) Bus Shelter, Village Street: spending approved by S106 committee, and the Minor Infrastructure Projects Team are awaiting an instalment date, hoped for February. No extra cost to be met.
- m) Potential hazard (ducks, Evesham Road): matter with Traffic Management team for assessment.

**6. Cllr. & Representative Reports:**

- 6.1 Play Refurbishment report: update on progress (Cllrs. Mrs. Allison, Mrs. Ball and Mr. Powell). Toddler unit installed on 18.12.25.
- 6.2 Asset Report: update (Cllr. Colebrook).

**7. Council Matters: to consider the following:**

- 7.1 Update S106 funds: Committee required, to continue with play refurbishment/further developments – Cllr. Mr Baugh reviewing.
- 7.2 Newsletter frequency: consider whether to vary the frequency of the newsletter, placing information on social media and place information in the Arch Messenger.

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7.3	Toddler fencing: consideration of gated and fenced area around toddler equipment.
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<b>8.</b>	<b>Financial Matters: to consider the following:</b>
8.1	Schedule of payments and summary of accounts to 12.01.26.
8.2	HNP housing needs survey: agree distributor and associated costs (quotes 1, 2).
8.3	Internal Auditor: agree cost and choice of auditor.
8.4	Relocation/Removal Dog Waste bins: from Jubilee Orchard and Lion Court
8.5	Budget approval: 2026/27 budget approval (v5.1).

<b>9.</b>	<b>Planning:</b>
9.1	To note application dealt with by delegated authority: W/25/02099/LB Langton House, Village Street. <b>Proposal:</b> Conversion of external rear porch to form new internal boot room; replacement of 3no. first-storey rear-facing C20th window frames; formation of new ground-storey rear-facing doorway to replace existing window opening. Installation of 16no. solar photovoltaic panels to the ground-storey rear-facing lean-to roof, and the first-storey south-facing roof valleys; with associated wall-mounted, ground-storey, rear-facing, 2no. batteries. <b>No comment.</b>

<b>10.</b>	<b>Correspondence circulated to members:</b>
	<ul style="list-style-type: none"> <li>a) CALC Health &amp; Wellbeing newsletter - 8.12.25</li> <li>b) NALC Chief Executive's bulletin - 8.12.25</li> <li>c) NALC Events Newsletter - 10.12.25</li> <li>d) Fraud &amp; Scam bulletin - 10.12.25</li> <li>e) Neighbourhood Watch December newsletter - 15.12.25</li> <li>f) NALC Chief Executive's bulletin - 15.12.25</li> <li>g) CALC Update 25-07 - 15.12.25</li> <li>h) Heart of England Forest drop-in event (22.1.26) - 15.12.25</li> <li>i) WDC Climate change presentation notes – 17.12.25</li> <li>j) NALC Chief Executive's bulletin – 22.12.25</li> <li>k) CALC AGM Draft Minutes (13.11.25) – 22.12.25</li> <li>l) Evesham Volunteer Community Car Share – 22.12.25</li> <li>m) West Mercia's Crime bulletin, December 2025 – 22.12.25</li> <li>n) Severn Trent Winter newsletter – 05.01.26</li> <li>o) NALC open letter – 05.01.26</li> </ul>

<b>11.</b>	<b>Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960</b> it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this Agenda: Contractor contract and payment. Councillor resignation.
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**Circulation: All members of the Parish Council; District and County Councillors.**

**Dated: 7 January 2026**

**Signed: Mrs J White (Clerk)**

**Supporting papers for meeting:**

Minute No.:	All documents sent by one-drive link	Position:
<b>Agenda No: 4</b>	Draft Minutes December 2025 Parish Council meeting.	<b>For approval.</b>
<b>Agenda No: 6.2</b>	Asset Report (December 2025)	<b>To note.</b>
<b>Agenda No: 8.2</b>	Housing Needs Survey (Quote 1 / Option 2)	<b>For approval.</b>
<b>Agenda No: 8.3</b>	Internal Auditor	<b>For approval.</b>
<b>Agenda No: 8.4</b>	Relocation/removal of waste bins	<b>For approval.</b>
<b>Agenda No: 8.5</b>	2026/27 Budget (v5.1)	<b>For approval.</b>
<b>Agenda No: 11</b>	Contractor Contract and payment	<b>For approval.</b>