

## HARVINGTON PARISH COUNCIL.

### Draft Minutes of the Ordinary Parish Council meeting held in Harvington Village Hall on Wednesday 10 June 2026 at 7.45pm

**Present:** Cllrs. Mr Salter; Mrs Allison; Mr Powell and Mr Barker; District Cllr. Reeves.

**In attendance:** Mrs J White (Clerk); Mr Brownlee; no Parishioners

**71. Apologies:** Cllr. Ms Smith; Cllr. Mr Colebrook; Cllr. Mr Jones; County Cllr. Mrs Bell; Police; Neighbourhood Watch Officer.

**72. Interests/Dispensations:** None declared.  
**Register of Interests:** Councillors reminded they should ensure these are kept up to date.

**73. Reports:**  
No County Cllr. reported presented, apologies received.  
Dist. Cllr. Mr Reeves:

- Update provided in that progress is being made Hughes Close to move the matter forward.
- Pleased to report that the Church Fete was a success and good that it was well supported.
- Saville's have been appointed for the Riverside shopping Centre as the commercial partner. The aim is to connect the two parts of the town and create a community space, bringing back confidence to the town and creating new opportunities. If an archaeological dig is undertaken, District Cllr. Reeves will suggest that it could be a community-led dig.
- It is good to see the Roundhouse's scaffolding has come down.
- There has been a recent meeting with Police in Norton, which also discussed speeding through the village. The Police have invested in a new speed gun and hope to deploy this more widely around the village.
- Confirmation that waste and street-cleaning brought in-house from April 2028.
- The Government review will give further details later on this month, in relation to having a Unity council.
- There have been queries raised over the disappearance of the duck signs, reported to Highways.
- The District Councillor also attended a recent planning committee meeting re. Magnolia, and residents and councillors were thanked for their support. Conditions will be imposed.
- It was pleasing to hear that Nick Hurst has won the Visit England superstar award.
- There will be PSA testing on 27 June 2026, which can be booked via: [mypstests.org.uk](http://mypstests.org.uk)
- Wychavon District Council are encouraging local businesses to apply for funds from the Wychavon Growth Fund, to support new opportunities and job creation. Details on the WDC website.

No police report presented.  
No Neighbourhood Watch Co-ordinator report presented.

**74. Co-option:** One application received. Co-option proposed by Cllr. Powell, seconded by Cllr. Allison and **resolved** by all via a show of hands, that Mr. Brownlee be co-opted. Declaration of Office duly signed.

**Public Question Time:** Meeting suspended at 20:03, reconvened at 20:14. Notes appended to these minutes.

**75. Minutes:** Proposed by Cllr. Barker, seconded by Cllr. Allison and **resolved** by all those present that the Minutes of the Annual Parish Council Meeting, held on the 13th May 2026, be adopted. Duly signed by the Chair.

## HARVINGTON PARISH COUNCIL.

<b>76.</b>	<b>Clerk report:</b>
	<p>a) The Coach and Horses has been successfully relisted with Wychavon District Council as an Asset of Community Value and will remain on the Community Right to Bid scheme – 11.5.26</p> <p>b) Resident directed to Parish Games organiser regarding an entry to the Games – 13.5.26</p> <p>c) Slippery patch, Leys Road: matter has been referred to the Highways Design and Build team for investigation and consideration.</p> <p>d) Overnight Road Closure Evesham Road: Road surfacing and marking between Tuesday 26 May 2026 to Friday 29 May 2026, between 9pm and 6am. There will be a total closure of A46 northbound between Twyford and Salford Priors roundabout.</p> <p>e) Annual Parish Meeting minutes have been published, available to view on the PC’s website – 20.5.26</p> <p>f) Concern received regarding a homeowner’s hedge blocking access to refuse collections.</p> <p>g) Cllr. Smith attended the Planning Committee meeting re Magnolia and is thanked for her significant effort in highlighting the concerns in the current infrastructure. As such, Wychavon District Council have imposed required changes. A video of the committee meeting can be found here: <a href="https://www.youtube.com/watch?v=4OrfTSxo8Dg">https://www.youtube.com/watch?v=4OrfTSxo8Dg</a></p> <p>h) Harvington’s Housing Needs Survey is now live and can be accessed via a QR link on the parish council’s website and social media. Paper copies will be available from w/c 1 June 2026. Residents are strongly encouraged to complete the survey, to help shape the future of the village.</p> <p>i) Reports of flowers being taken from the newly planted planters around the village. Plants have been replaced by the contractors.</p> <p>j) SWARCO will be visiting site to assess the vehicle activated sign on the Evesham Road on the 11 June 2026 and will be conducting the annual maintenance visit on 2 July 2026.</p> <p>k) A report that one of the newly installed duck signs on the Evesham Road, has disappeared. Reported to Highways for investigation and a replacement sign.</p>
<b>77.</b>	<b>Cllrs. report:</b>
77.1	<u>Asset Report:</u> quarterly report (Cllr. Mr Jones) – deferred to the next meeting.
<b>78.</b>	<b>Council Matters: to consider the following:</b>
78.1	<u>Standing Orders:</u> updated following changes to NALC model template, reviewed and agreed as proposed by Cllr. Barker, seconded by Cllr. Allison, <b>resolved</b> by all unanimously.
78.2	<u>Statement of Internal Financial Control:</u> updates reviewed and agreed, as proposed Cllr. Powell, seconded by Dave Barker and <b>resolved</b> by all unanimously.
78.3	<u>Neighbourhood Watch Scheme:</u> membership renewal and volunteer requested. Volunteer can be anyone in the village who is keen to help. Details will be added to social media.
<b>79.</b>	<b>Financial Matters: the following considered:</b>
79.1	<b>Schedule of payments:</b> and summary of accounts to 08.06.26, proposed by Cllr. Barker, seconded by Cllr. Powell and <b>resolved</b> by all present.
79.2	For 2025-26: a). <u>Internal Auditor report discussion:</u> Report now secured and recommendations noted by members. b). <u>Approve the Internal Auditor report:</u> Proposed by Cllr. Powell, seconded by Cllr. Allison and <b>resolved</b> by all those present to approve the Internal Auditor’s report.
79.3	<u>External Auditor Documents for 2025-26:</u> It was <b>resolved</b> by all members to approve the following documents: <u>AGAR Section 1 Annual Governance Statement.</u> <u>AGAR Section 2 Accounting Statement:</u> duly signed. <u>Explanation of Variances to accounts 2025-26.</u> <u>Proposed dates for Exercise of Public Rights:</u> 1 July – 11 August 2026
79.4	<u>Wychavon Parish Games:</u> entries provisionally submitted May 2026. Proposed by Cllr. Allison, seconded by Cllr. Barker, <b>resolved</b> by all to approve entry fees of £80.
79.5	<u>Parish Online:</u> renewal of subscription as proposed by Cllr. Allison, seconded by Cllr. Barker, <b>resolved</b> by all to renew.

## HARVINGTON PARISH COUNCIL.

<b>80.</b>	<b><u>Planning.</u></b>
80.1	To note application dealt with by delegated authority: W/26/00941/HP, Birch House, Grange Lane, Harvington, WR11 8NL. <b>Proposal:</b> Removal of conservatory, replacement car port and porch and alterations to the roofline and windows. <b>No Comment.</b>
80.2	To note application dealt with by delegated authority: W/26/00993/HP, Seaton, Alcester Road, Harvington, WR11 8HX. <b>Proposal:</b> Single-storey rear extension. <b>No Comment.</b>
80.3	To note application dealt with by delegated authority: W/26/00735/FUL, No. 2 The Courtyard, Oak Tree Farm, Crest Hill, Harvington, WR11 8NS. Planning Statement on use and operation for proposed Treatment Room. <b>No additional comments.</b>
80.4	<u>HNP Minutes:</u> to note.

<b>81.</b>	<b><u>Correspondence circulated to members:</u></b> <ul style="list-style-type: none"><li>a). NALC Chief Executive's bulletin – 11.5.26</li><li>b). Neighbourhood Watch bulletin May 2026 – 11.5.26</li><li>c). Fraud and Scam bulletin May 2026 – 11.5.26</li><li>d). NALC Chief Executive's bulletin – 18.5.26</li><li>e). Wychavon District Council Chairman/Vice Chairman election results – 20.5.26</li><li>f). Offenham Neighbourhood Plan Stakeholder event 21 May 2026 – 20.5.26</li><li>g). West Mercia PCC Newsletter (May 2026) – 1.6.26</li><li>h). NALC Chief Executive's bulletin – 1.6.26</li><li>i). Worcester Community Review – 1.6.26</li><li>j). Neighbourhood Watch bulletin June 2026 – 3.6.26</li><li>k). Fraud and Scam bulletin June 2026 – 3.6.26</li></ul>
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**Meeting closed at 20:44**

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***Public participation:*** Meeting suspended at 20:03, reconvening at 20:14.

- a). A query has been raised about parking on grass verges, particularly an area of land between Leys Road and Alcester Road, which is believed to be private land. Mostly a highways matter. If there are double-yellow lines, no parking is permitted. Public land may be parked on, provided it isn't churned up by vehicles.*
  - b). Concern raised regarding the hedges on Stratford Road, at the end of Village Street, owned by Rooftop. Clerk to contact Rooftop.*
  - c). Query raised over growth on footpath from Blakenhurst to Leys Road, outside No. 1. Rooftop. Clerk to raise with Rooftop.*
  - d). Query raised about the growth of the hedge on the crossroads, opposite the pub, which is starting to obscure the give way sign.*
  - e). Concern raised re the newly laid path in Norton, with amount of weed growth. Clerk to contact Norton Parish Clerk.*
  - f). Concern raised about weed growth on path alongside the playing field. Clerk to contact Parish Paths Warden.*
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## HARVINGTON PARISH COUNCIL.

### Payments & Expenses.

#### Payments for Authorisation - June 2026

Date	Payee	Details	NET	VAT	TOTAL	Relevant Power/Statutory Provision
13.06.26	Worcs CAB	Donation	200.00	0.00	200.00	LGA 1972, 111
13.06.26	Mr C Powell	Councillor expenses	14.98	0.00	14.98	LGA 1972, 111
29.06.26	Parish Online	Annual Subscription Parish Online	45.00	9.00	54.00	LGA 1972, 111
29.06.26	Limebridge Rural Services Ltd	Amenity contract (April/May)	1439.00	287.80	1726.80	LGA 1972, 111
30.06.26	HMRC	HMRC PAYE and NIC (May)	261.77	0.00	261.77	LGA 1972, 111
30.06.26	Mrs J White	Clerk salary & expenses (May)	1394.52	0.00	1394.52	LGA 1972, 111
30.06.26	Simon Skeys (PL)	Parish Lengthsman (April/May)	649.50	0.00	649.50	LGA 1972, 111
<b>TOTAL</b>			<b>4004.77</b>	<b>296.80</b>	<b>4301.57</b>	

#### Payments 12.05.26 - 08.06.26:

Reference:	Payee	Details	NET	VAT	TOTAL	Relevant Power/Statutory Provision
P26-14	Worcs CALC	Annual subscription	1155.99	207.43	1363.42	LGA 1972, 111
P26-15	Sutcliffe Play	Play equipment parts	66.44	13.29	79.73	LGA 1972, 111
P26-16	Lloyds	Service charge	4.25	0.00	4.25	LGA 1972, 111
P26-17	Screwfix	Graffiti removal spray	10.82	2.17	12.99	LGA 1972, 111
P26-18	Tesco	Printer paper x2	9.00	0.00	9.00	LGA 1972, 111
P26-19	HMRC	HMRC tax and NIC (May 2026)	248.97	0.00	248.97	LGA 1972, 111
P26-20	Mrs J White	Clerk salary and expenses (May 2026)	1368.28	0.00	1368.28	LGA 1972, 111
P26-21	Limebridge Rural Services Ltd	Amenity contract April 2026	1472.00	294.40	1766.40	LGA 1972, 111
P26-22	Giff Gaff	Mobile Phone payment	5.00	1.00	6.00	LGA 1972, 111
<b>TOTAL</b>			<b>4340.75</b>	<b>518.29</b>	<b>4859.04</b>	

#### Amenity Contract:

Date	Payee	Details	NET	VAT	TOTAL	Relevant Power/Statutory Provision
May-26	Limebridge Rural Services Lts	Amenity Playing Field mowing	246.00	49.20	295.20	LGA 1972, 111
		Amenity mowing contract	862.00	172.40	1034.40	LGA 1972, 111
		Planters (1/8th)	331.00	66.20	397.20	LGA 1972, 111
<b>TOTAL</b>			<b>1439.00</b>	<b>287.80</b>	<b>1726.80</b>	

#### Receipts 12.05.26 - 08.06.26:

Reference	Receivee	Details	NET	VAT	TOTAL	Relevant Power/Statutory Provision
None			0.00	0.00	0.00	
<b>TOTAL</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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## HARVINGTON PARISH COUNCIL.

### Summary of Accounts:

Harvington Parish Council 2026-27					
	<u>Budget</u> <u>2026/27</u>	<u>Receipts/</u> <u>Payments</u>	<u>Variance</u>	<u>% Spent</u>	<u>Notes</u>
<b>Receipts</b>					
Precept inc WDC Grant	55000.00	27501.00	27499.00		
WCC Amenity	1500.00	0.00	1500.00		£1,569.74
VAT - Recoverable (and received)	10000.00	10010.64	-10.64		
Wayleave payment	48.00	0.00	48.00		
WDC - Flood Alleviation	450.00	0.00	450.00		
WCC - Lengthsman 2026-27	2500.00	0.00	2500.00		£2,427.39
Transferred from reserves	0.00	3505.00	-3505.00		
CIL Funds from reserves	0.00	0.00	0.00		
Transferred to reserves	0.00	0.00	0.00		Funds Cycleway project (N&L PC)
WCC Divisional Funds	0.00	761.50	-761.50		For defibrillators
<b>Total</b>	<b>69498.00</b>	<b>41778.14</b>	<b>28481.36</b>		<b>CIL Funds remaining: £7288.25</b>
<b>Payments</b>					
Staff costs inc HMRC and NI	20800.00	3028.82	17771.18	15%	
Clerical Expenses	200.00	76.00	124.00	38%	
Admin Expenses	620.00	68.35	551.65	11%	
Training	1450.00	40.00	1410.00	3%	
Subscriptions	1200.00	1155.99	44.01	96%	
PC Insurance	1250.00	0.00	1250.00	0%	
Audit Fees	700.00	0.00	700.00	0%	
Grant/Donations	1100.00	0.00	1100.00	0%	
Website	260.00	0.00	260.00	0%	
Village Newsletter	2280.00	105.00	2175.00	5%	
Amenity Contract main. PF	2500.00	482.00	2018.00	19%	
Play Insp: + Asset Maint PF	2000.00	66.44	1933.56	3%	
Amenity Contract Maintenance JO	1200.00	123.00	1077.00	10%	
Ann. Inspect+ Assets JO,Lease	2400.00	0.00	2400.00	0%	
Planters	3400.00	473.00	2927.00	14%	
Street Lighting	2100.00	0.00	2100.00	0%	
Litter/Dog bins x 9	840.00	161.34	678.66	19%	
Xmas Tree	920.00	0.00	920.00	0%	
Defibrillators	1331.50	0.00	1331.50	0%	Grant of £761.50 added
Maintenance assets	2000.00	50.00	1950.00	3%	
Amenity Contract+ Trees	8500.00	1692.00	6808.00	20%	
Contingency	0.00	0.00	0.00	#DIV/0!	
Parish Lengthsman (FA)	600.00	30.00	570.00	5%	
Parish Lengthsman (outside of scheme)	1138.00	0.00	1138.00	0%	
VAT - Recoverable	5490.00	820.16	4669.84	15%	
VAS Swarco Contract	1880.00	0.00	1880.00	0%	
Contingency	4100.00	10.82	4089.18	0%	
CIL funding transfer from reserves	0.00	0.00	0.00	0%	
Transfer to reserves	0.00	1000.00	-1000.00	0%	
HNP major review Costs	0.00	0.00	0.00	0%	WDC Funding grant balance £7850
	<b>70259.50</b>	<b>9382.92</b>	<b>60876.58</b>		
WDC - HNP Grant	1428.16	0.00	1428.16	0%	
WCC - PL Scheme	2500.00	554.50	1945.50		
<b>TOTAL</b>	<b>74187.66</b>	<b>9937.42</b>	<b>64250.24</b>		
Treasurers Account: 01.04.26	1496.56				
Income received	41778.14				
Minus payments	10442.42				
Treasurers A/C Total 08.06.26	32832.28				
Business savings A/C	32773.84				
Total in A/C	65606.12				